

**BOARD MEETING NOTICE AND AGENDA**

**CULVER CITY UNIFIED SCHOOL DISTRICT  
Regular Meeting of the Board of Education to  
“Conduct the District’s Business in Public”  
CLOSED SESSION – 6:00 p.m.  
OPEN SESSION – 7:00 p.m.**

**El Rincon Elementary School, Cafetorium  
11177 Overland Ave., Culver City, CA 90230**

**February 25, 2014**

Persons in the audience during the meeting of the Board of Education are asked not to talk during presentations or the meeting. If conversation with another person needs to take place, please do so outside the Board Room so as not to disrupt others or the meeting. *Please make sure your cell phone is turned off or silenced at this time.*

**PRESENTATIONS AND PUBLIC COMMENTS**

Persons wishing to address the Board on any item on the agenda will be granted three (3) minutes at the time the item appears on the agenda. In the case of a non-agenda item, persons are invited to comment under “Public Recognition.” In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Prior to addressing the Board, please complete a card (located on the table at the rear entrance) and give the card to the Superintendent’s Executive Assistant. Persons addressing the Board are asked to do so from the podium. Please state your name, address, and organization before making your presentation.

**1. CALL TO ORDER**

The meeting was called to order by \_\_\_\_\_, at \_\_\_\_\_ p.m.

**Roll Call – Board of Trustees**

Laura Chardiet, President  
Nancy Goldberg, Vice President  
Steven M. Levin, Ph.D., Clerk  
Susanne Robins, Member  
Katherine Paspalis, Esq., Member

**2. PUBLIC COMMENT ON CLOSED SESSION ITEMS**

**3. RECESS TO CLOSED SESSION**

3.1 Conference with Labor Negotiator (Pursuant to GC §54957.6)  
Agency Designated Representatives: Leslie Lockhart, Assistant Superintendent of Human Resources; Mike Reynolds, Assistant Superintendent Business Services; David LaRose, Superintendent  
Employee Organizations: Culver City Federation of Teachers (CCFT); Association of Classified Employees (ACE); and Management Association of Culver City Schools (MACCS)

3.2 Conference with Legl Counsel – Anticipated Litigation – Significant exposure to litigation (Pursuant to GC §54956.9)

- 3.3 Public Employee Performance Evaluation (Pursuant to GC §54957)  
Title: Long Term Substitute, Temporary Teachers, and Adult School  
Temporary Teachers
- 3.4 Public Employee Discipline/Dismissal/Release (Pursuant to GC §54957)
- 3.5 Public Appointment/Employment (Pursuant to GC §54957)  
Certificated Personnel Services Report No. 13  
Classified Personnel Services Report No. 13

**4. ADJOURNMENT OF CLOSED SESSION**

**5. REGULAR MEETING – 7:00 p.m.**

- 5.1 Roll Call – Board of Trustees  
Laura Chardiet, President  
Nancy Goldberg, Vice President  
Steven M. Levin, Ph.D., Clerk  
Susanne Robins, Member  
Katherine Paspalis, Esq., Member

5.2 Flag Salute

**6. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN BY THE BOARD IN  
CLOSED SESSION**

**7. PUBLIC HEARING - None**

**8. ADOPTION OF AGENDA**

Recommendation is made that the agenda be adopted as submitted.  
Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Vote \_\_\_\_\_

**9. CONSENT AGENDA**

All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. An Administrative Recommendation on each item is contained in the agenda supplements. There will be no separate discussions of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent Items.

- 9.1 Approval is Recommended for the Minutes of Regular Meeting –  
February 11, 2014
- 9.2 Approval is Recommended for Purchase Orders
- 9.3 Approval is Recommended for Acceptance of Gifts - Donations
- 9.4 Approval is Recommended for the Certificated Personnel Reports No. 13
- 9.5 Approval is Recommended for the Classified Personnel Reports No. 13

- 9.6 Approval is Recommended for the Culver City High School "Sojourn to the Past" Field Trip, March 26-April 5, 2014
- 9.7 Approval is Recommended for the Culver City High School Overnight Field Trip to the Wrigley Marine Science Center, May 16-18, 2014
- 9.8 Student Teacher Agreement Between Culver City Unified School District and California State University, Long Beach

**10. AWARDS, RECOGNITIONS AND PRESENTATIONS**

- 10.1 American Citizenship Awards
- 10.2 Spotlight on Education – El Rincon Elementary School

**11. PUBLIC RECOGNITION**

Public recognition is the time when members of the audience may address the Board on matters not listed on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. In the interest of time and order, presentations from the public are limited to three (3) minutes per person. The total time for non-agenda items shall not exceed twenty (20) minutes. Board members will be allotted fifteen (15) minutes to comment during this portion of the agenda. The Board of Trustees may reduce the time limit(s) if there are a large number of individuals desiring to address the Board.

- 11.1 Superintendent's Report
- 11.2 Assistant Superintendents' Reports
- 11.3 Student Representative's Reports
- 11.4 Members of the Audience
- 11.5 Members of the Board of Education

**12. INFORMATION ITEMS**

Information items are generally included on the agenda for two reasons: to solicit reactions from the Board and the public on matters which may require Board action at a later date; and to provide information on a wide range of matters of interest to the Board and public. Comments by the public shall be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 12.1 Capital Outlay Budget Status Report

**13. RECESS (10 Minutes)**

**14. ACTION ITEMS**

This is the time of the meeting when members of the audience may address the Board on matters that are on the agenda. Those persons wishing to speak should complete a Speaker's Card and submit it to the Superintendent's Executive Assistant. Routine Board procedure on action items includes: receiving additional background information or analysis from staff; receiving comments from members of the audience; receiving additional information from the Superintendent or other resource personnel; introducing a motion on the item; taking action on the agenda item. Comments by the public will be limited to three (3) minutes per person and twenty (20) minutes per agenda item unless the Board, by majority vote, agrees to extend or reduce the time.

- 14.1 Superintendent's Items - None

**14.2 Education Services Items**

14.2a Approval is Recommended for the Year 3 Program Improvement/Corrective Action Plan for El Rincon Elementary School

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**14.3 Business Items**

14.3a Approval of Resolution #9/2013-2014 Ordering an Election and Establishing Specifications of the Election Order

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.3b Approval is Recommended for the Agreement with Century Paving for Asphalt Repair

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.3c Approval is Recommended for the Ratification of Agreement with Specialty Doors for Gym Bleacher Repair

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.3d Approval is Recommended for the Notice of Completion for Athletic Field Project

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.3e Approval is Recommended for the Notice of Completion for Site Maintenance Project

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

14.3f Approval is Recommended for the Ratification of Agreement with Inland Building Construction Companies to Install New Baseball Scoreboard

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**14.4 Personnel Items**

14.4a Resolution #10/2013-2014, Catastrophic Leave for Certificated Employee

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

**15. BOARD BUSINESS - None**

**16. ADJOURNMENT**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ Vote \_\_\_\_\_

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY. Any individual with a disability who requires reasonable accommodation to participate in a board meeting, may request assistance by contacting the Superintendent's Office at 4034 Irving Place, Culver City, CA 90232. Phone Number: (310)842-4220 Fax Number: (310)842-4205

#### **FUTURE MEETINGS**

**March 11 – 7:00 p.m. – Regular Public Meeting (6:00 p.m. Closed Session), El Marino Elementary, 11450 Port Rd.**

**April 22 – 7:00 p.m. – Regular Public Meeting, (6:00 p.m. Closed Session), CCHS, Multi-Purpose Room, 4401 Elenda St.**

**NOTE: The CCUSD TIP Hotline is (310) 535-2590. Culver City Unified School District meetings are regularly scheduled for the second and fourth Tuesdays of every month. Public records related to the public session agenda, that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at the District Office, 4034 Irving Place in Culver City during regular business hours (8:00 a.m. to 4:30 p.m.) A complete agenda is available for review in each school office and also available for pickup at the District Office. Visit the Culver City Unified School District Website at [www.ccusd.org](http://www.ccusd.org). Each school office has a suggestion box. We look forward to receiving your comments and suggestions.**

**CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
UNADOPTED MINUTES**

<b>Meeting:</b>	<b><u>Regular Meeting</u></b>	<b>Date:</b>	<b><u>February 11, 2014</u></b>
<b>Place:</b>	<b><u>Linwood Howe Elementary</u></b>	<b>Time:</b>	<b><u>6:00 p.m. – Public Meeting</u></b>
	<b><u>(Cafetorium)</u></b>		<b><u>6:01 p.m. – Closed Session</u></b>
	<b><u>4100 Irving Place</u></b>		<b><u>7:00 p.m. – Public Meeting</u></b>
	<b><u>Culver City 90232</u></b>		

**Board Members Present**  
**Laura Chardiet, President**  
**Nancy Goldberg, Vice President**  
**Steven M. Levin, Ph.D., Clerk**  
**Susanne Robins, Member**  
**Katherine Paspalis, Esq., Member**

**Staff Members Present**  
**David LaRose, Superintendent**  
**Kati Krumpe**  
**Leslie Lockhart**  
**Mike Reynolds**

**Call to Order**

Board President Ms. Chardiet called the meeting of the Culver City Unified School District Board of Education to order at 6:00 p.m. The Board adjourned to Closed Session at 6:01 p.m. and reconvened the public meeting at 7:01 p.m. with all Board members in attendance. Students from Linwood Howe Elementary led the Pledge of Allegiance.

**Report from Closed Session**

Ms. Chardiet reported that the Governing Board met in Closed Session regarding issues listed on today's Closed Session agenda and announced that no reportable actions were taken.

**8. Adoption of Agenda**

It was moved by Ms. Paspalis and seconded by Dr. Levin that the Board adopt the February 11, 2014 agenda as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**9. Consent Agenda**

Ms. Chardiet called the Consent Agenda and asked if any member of the audience or the Board wished to withdraw any item. There were no items withdrawn from the Consent Items. It was moved by Ms. Goldberg and seconded by Ms. Paspalis to approve Consent Agenda Items 9.1 as amended and 9.2 through 9.7 as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

- 9.1 Minutes of Regular Meeting – January 28, 2014
- 9.2 Purchase Orders and Warrants
- 9.3 Acceptance of Gifts
- 9.4 Certificated Personnel Reports No. 12
- 9.5 Classified Personnel Reports No. 12
- 9.6 Enrollment Report
- 9.7 Culver City Middle School GATE Overnight Field Trip to Idyllwild, California

**10. Awards, Recognitions and Presentations**

**10.1 CCUSD – Power of US Recognition**

Mrs. Lockhart announced that the Food Services Department team would be the honorees during the presentation. She spoke about the hard work and dedication that the team puts in, and the hundreds of meals being served daily throughout the District everyday. Mrs. Lockhart announced each member of the team that was present and presented them with a certificate and Power of US t-shirt.

**10.2 Spotlight on Education - Linwood E. Howe Elementary**

Ms. Kim Indelicato, Principal at Linwood Howe, opened by letting the Board know about the school's Mission Statement and speaking about the school's diversity. She informed the Board about the schools Points of Pride such as being a recipient of the Title 1 Achievement Award, being on the 2013 Honor Roll, California Business for Education Excellence, and Math Olympiads, Grades 4-5. Ms. Indelicato also spoke about the school's enrichment classes, classes/programs that promote character education, and programs promoting health and environmental awareness such as the Hiking Vikings-Walk to School Fridays. Linwood Howe was also the Green 5 Pilot School. Ms. Indelicato spoke about Linwood Howe having great parent volunteers and staff. It is truly a community. She introduced Ms. Atoosa Abascal who is the Mentor for the Cotsen Math/CGI (Cognitively Guided Instruction). Ms. Abascal spoke a little about how the students are doing in the math classes and how they are enjoying it. She introduced teacher Ms. Schneider who had the Board and staff members solve a multiplication problem that was written on a white board on stage. Ms. Schneider and three of her students presented how each of these students solved the same multiplication problem after having the guided instruction. Teachers Amy Hodge, Vivian Chinelli, Courtney Farrar gave testimonials about the guided instruction and how much they are enjoying learning and teaching in the new manner. Ms. Indelicato continued her presentation speaking about how the Professional Learning Community (PLC) looked at the question of "How will we know when they know it?" She presented the API scores and the 2013 school year growth, and the CST scores. At the end of her presentation she showed quotes from parents who spoke to how much they enjoyed their children attending Linwood Howe. Ms. Indelicato responded to questions from the Board. Further discussion ensued about how the guided instruction is helping the students in other content areas other than math. Board members thanked Ms. Indelicato, staff, and students for their presentations.

**11. Public Recognition****11.1 Superintendent's Report**

Mr. LaRose thanked Ms. Indelicato and her staff for hosting the meeting and for a great presentation. He thanked Todd Johnson, Co-Chair of the Environmental Sustainability Committee, for the "Flip the Switch" event which was the ribbon cutting for the solar power project; and the Board for attending. He said it was a very positive event. Mr. LaRose thanked Jerry Chabola and Leslie Gardner for their implementation and commitment to the Back Pack Program. The group working on this program has been very passionate about sustaining the program and working on reaching out to the community for donations. They have secured many donations and food drives. Mr. LaRose stated that he is grateful for the advocates in the community. He reported that he spent two days to the newly named BNICE Committee which was formerly the Anti-Bullying Committee. They are bringing back their partner from Olweus and there will be a retraining. On February 26, 2014 there will be a District-wide emergency preparedness drill and the District will be partnering with the City. There will also be another District/Union partnership meeting coming up soon that he is looking forward to.

**11.2 Assistant Superintendents' Reports**

Dr. Krumpke gave accolades to the solar SunPower event and gave a special thanks to the Middle School 6<sup>th</sup> grade science teachers. They did a month long instructional unit on alternate energy. They utilized volunteer 6<sup>th</sup> grade docents that took Farragut students on a walking field trip around the structures. The students did a magnificent job at the event. She reported that there will be a survey that is going out so the District can be in compliance with the Local Control Funding Formula. The District has to do an accountability plan and the District is interested to see community input as to how well the District is doing. The survey will be in Culver Currents and on the District's website. On February 25<sup>th</sup> there is a special conversation for the English learning community, and she encouraged anyone who is interested in how we can improve our English learner programs to participate.

Mrs. Lockhart reported that on the 31<sup>st</sup> she attended the High School's Talent Show and it was really well organized and great to see the students showcase their talents. She stated that she was happy to see the agreement with ACE on the agenda this evening and how great the partnership has been with the unions. Mrs. Lockhart thanked Debbie Hamme, Steve Acosta, Marion Serra, Robert Gray, and Penny Upton for their time and commitment. She thanked everyone for giving the Food Services team such a warm welcome. She spoke about how much the team does and rarely get recognized for all that they do in the District.

Mr. Reynolds thanked everyone that attended the solar project ribbon cutting event. It was a terrific day. He stated that we have a balanced budget, and the 2.5% increase in pay along with the raise in health and benefits moves us closer to the median for Los Angeles County schools. The Business Department has some Action Items regarding the Lease Lease-Back and that Balfour Beatty was able to complete the field project for less money. Mr. Reynolds spoke about other items that will be coming up on the agenda. He stated that the elevator project might come in at a higher amount than anticipated. He will be getting a report to the Board shortly.

### **11.3 Student Representatives' Reports**

#### **Middle School Student Representative**

Natalya Tapia, Culver City Middle School Student Representative, was not present.

#### **Culver Park Student Representative**

Wendy Mendoza, Culver Park High School Student Representative, reported on activities at Culver Park High School, including students making Valentine's Day cards for Veterans and it was very successful. The Culver Park students them to the Veterans. Miss Mendoza stated that the new semester has started for Student Council and there are more people involved with fresh ideas.

#### **Culver City High School Student Representative/Student Board Member**

Allison Morales, who was substituting for Student Board Member Roy Gonzalez, reported on activities at Culver City High School, including AVPA beginning their musical "Kiss Me Kate" on March 5<sup>th</sup> and the Blood Drive beginning on February 20<sup>th</sup> in the High School Gym. She stated that the Business Faire for non-profits companies in the community had a great turn-out. That talent show raised \$3,500 for the school and the students made a donation to KIND (Kids in Need of Desks). On February 28<sup>th</sup> there will be an Electives Faire and ASB application are out for students who are interested.

### **11.4 Members of the Audience**

Members of the audience spoke about:

- Scott Thornton, an adaptive P.E. teacher addressed some of the needs of the classrooms. He stated that the fans that came from the District during the summer are too loud. He suggested a dimmer switch so that you can slow down the speeds of the fan. He also stated that there needs to be air conditioning in the Nursing Station. The concrete sealer in the walkways get very slippery when wet. He suggested a power sprayer for a deeper cleaning. He also stated that parking is very difficult. He would also like to get hot water in the schools for sanitary reasons. Ms. Paspalis stated that she hopes the air conditioning in the Nursing Station does get addressed.
- Eric Taylor spoke on behalf of the parents and students in the Transitional Kindergarten Program at El Marino. He spoke about their experience at the school and feels it will be hard on the students if they have to leave the school for kindergarten. He asked the Board to allow those students already attending El Marino to stay and not have to go through the lottery process. He said that it feels very unfair.
- Todd Johnson stated that he wanted to speak on the leadership quality of Linwood Howe for their environmental efforts. He wanted to express his appreciation to the Principal and staff for their help and dedication. He said with the help of Linwood Howe, it has helped the rest of the District in piloting the environmental efforts. Mr. Johnson also thanked the Board for the event last week.

### **11.5 Members of the Board**

Board Members spoke about:

- Ms. Robins stated that she was very impressed with the students and their presentation. She thanked the sustainability committee for the event last week and for all of their efforts. Ms. Robins also thanked the Food Services Department for all that they do for our students in the District. She is very excited to see what the students are learning with the Cotsen Program and the CGI learning.
- Dr. Levin echoed everyone's sentiments on the presentations, and the solar energy event. He wanted to emphasize that not only is solar a benefit with energy, but there is also the learning element for the students. He stated that it was fun talking to the El Marino 3<sup>rd</sup> graders about science. Dr. Levin



reported that there will be an astronomy organization coming to speak to the students at Farragut and El Rincon.

- Ms. Paspalis reported on her attendance at the Spelling Bee and stated that Cooper came in 2<sup>nd</sup> and is going on to the next level. It is nice seeing the final piece of efforts from three and a half years ago come together using the money left over from Measure T to get the solar project done and the fields. She appreciates the efforts of Shea Cunningham, getting students from Farragut to participate in the solar event. Ms. Paspalis attended a book signing event for Molly Antopol. Ms. Antopol graduated from the District and is a Harvard Professor, and now a published author.
- Ms. Goldberg recommended reading Molly Antopol book stating that it was incredible. Ms. Goldberg thinks that Ms. Antopol promises to be a real star in the literary world. Ms. Goldberg is also very proud of Casey Chabola who was one of her students and is now a 5<sup>th</sup> grade teacher in the District. Ms. Goldberg congratulated members of the ESC for a great event. She stated that she had a great time hearing the 5<sup>th</sup> graders explaining solar to her.
- Ms. Chardiet thanked Linwood Howe for hosting the Board meeting. She thanked staff for incorporating learning in the solar event. She will attend a workshop for Board Presidents that was offered by CSBA and really felt that most people do not realize how big the Common Core change is and the local control funding. She stated that we as a District are doing so much and we should be proud of our staff that are doing the real work. Ms. Chardiet reported that during an interview on cable television Councilman Clark referred to the District as the "Jewel of Culver City."

## **12. Information Items**

### **12.1 Governor's Proposed Budget for 2014-15**

Sean Kearney gave a brief presentation providing an overview of the Governor's Proposed Budget for 2014-2015. His presentation included information on the State revenues, California's long-term liabilities, and a K-12 Proposal overview.

### **12.2 Bond Discussion**

Mr. Reynolds introduced representatives from Keygent Advisors that were in attendance to respond to any questions from the Board. Chris Erhart from Keygent informed the Board of some responses that she compiled to questions that she received. She shared information with the Board about preparations and activities regarding a potential June 2014 Prop 39 Bond Measure which included information about the proposed bond amount, and information about the proposed tax rate per \$100,000 of assessed valuation. Board members thanked Ms. Erhart and complimented her on her presentation which was very thorough. Dr. Levin confirmed that what was being shown were just different scenarios. Ms. Erhart confirmed. He wanted to make sure that we were going to promise a tax rate and try to stay at that rate. Ms. Erhart confirmed. Ms. Robins stated that property value has gone up sixteen percent last year. Ms. Goldberg asked what the interest rates would be. Ms. Erhart said if it was done right now it would be 4.7%, but that we cannot know the exact amount right now for a future date. Ms. Paspalis spoke about the difference between an estimate and a guess. Janine Wisnosky Stehlin who is the representative for UPCC stated that the group supports a bond and they are ready to "ignite." Robert Zirculis stated that he supports the bond and hopes to get the pool fixed. He encourages the Board to reach out and get others involved and to support the bond such as Karlo Silbiger who he feels has a good community following.

Ms. Chardiet recessed the Regular Meeting of the Board of Education at 8:55 p.m. to convene the meeting of Culver City School Facilities Financing Authority. Mr. Reynolds briefly provided information on this annual item.

### **1.0 Approval of the Report of the Treasurer - Controller**

It was moved by Ms. Robins and seconded by Ms. Paspalis that the Board of Directors of Culver City School Facilities Financing Authority approve the Financial Report for the period ending June 30, 2013 as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays. Ms. Chardiet resumed the Regular Meeting of the Board of Education at 8:59 p.m.

**13. Recess**

The Board recessed at 9:00 p.m. and reconvened at 9:12 p.m.

**14. Action Items****14.1 Superintendent's Items - None****14.2 Education Services Items****14.2a Approval is Recommended for the Contract between Culver City Unified School District and Parker & Covert LLP, Attorneys, for Educational Services Related Issues**

It was moved by Dr. Levin and seconded by Ms. Paspalis that the Board approve the Contract between Culver City Unified School District and Parker & Cover LLP, Attorneys, for Educational Services Related Issues as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.2b Approval is Recommended for the Memorandum of Understanding between Culver City Unified School District and Didi Hirsch Mental Health Services, to Provide Mental health Services on Site at Culver City High School**

It was moved by Ms. Paspalis and seconded by Ms. Goldberg that the Board approve the Memorandum of Understanding between Culver City Unified School District and Didi Hirsch Mental Health Services, to Provide Mental Health Services on Site at Culver City High School as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3 Business Services Items****14.3a Approval is Recommended for the Amendment to Agreement with Balfour Beatty for District's Site Maintenance Project**

It was moved by Ms. Robins and seconded by Ms. Paspalis that the Board approve the Amendment to Agreement with Balfour Beatty for District's Site Maintenance Project as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3b Approval is Recommended for a Change Order for Balfour Beatty for Culver City High School Athletic Field Improvements**

It was moved by Ms. Paspalis and seconded by Dr. Levin that the Board approve a Change Order for Balfour Beatty for Culver City High School Athletic Field Improvements as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3c Approval is Recommended for Resolution #8/2013-2014 – Regarding Culver City Unified School District's Intention to Issue Tax-Exempt General Obligation Bonds**

It was moved by Ms. Goldberg and seconded by Ms. Paspalis that the Board approve Resolution #8/2013-2014 – Regarding Culver City Unified School District's Intention to Issue Tax-Exempt General Obligation Bonds as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3d Approval is Recommended for the Soils Testing Proposal from Harrington Geotechnical Engineering**

It was moved by Ms. Robins and seconded by Ms. Paspalis that the Board approve the Soils Testing Proposal from Harrington Geotechnical Engineering as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.3e Approval is Recommended for Pro-Rated District Contribution to the Cost of Vision and Life Insurance Benefits for Part-Time Employees**

It was moved by Ms. Goldberg and seconded by Ms. Paspalis that the Board approve Pro-Rated District Contributions to the Cost of Vision and Life Insurance Benefits for Part-Time Employees as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**14.4 Personnel Items**

**14.4a Approval is Recommended for the Memorandum of Agreement Between Culver City Unified School District and the Association of Classified Employees (ACE), Regarding the 2013/2014 School Year**

It was moved by Dr. Levin and seconded by Ms. Paspalis that the Board approve the Memorandum of Agreement Between Culver City Unified School District and the Association of Classified Employees (ACE), Regarding the 2013/2014 School Year as presented. The motion was unanimously approved with a vote of 5 – Ayes from Ms. Chardiet, Ms. Goldberg, Dr. Levin, Ms. Paspalis, and Ms. Robins; and 0 – Nays.

**15. Board Business - None**

**Adjournment**

There being no further business, it was moved by Ms. Goldberg, seconded by Ms. Paspalis and unanimously approved to adjourn the meeting. Ms. Goldberg requested to adjourn the meeting in memory of Peter Loomer and she provided a brief bio on Mr. Loomer. Board President Ms. Chardiet adjourned the meeting at 9:35 p.m. in memory of Peter Loomer.

Approved: \_\_\_\_\_  
Board President

\_\_\_\_\_  
Superintendent

On: \_\_\_\_\_  
Date

\_\_\_\_\_  
Secretary

## BOARD REPORT

2/25/14

9.2

### 9.2 PURCHASE ORDERS

The attached purchase order list is submitted to the Board of Education for ratification. No other purchase orders have been issued other than those previously approved or included in the attached list.

The intent of this report is to provide the Board of Education and the community with more definitive information relative to purchasing and disbursement of monies by fund and account.

Purchase order grand total from February 2, 2014 through February 15, 2014 is \$387,679.00.

#### BUDGET NUMBER LEGEND FOR FUNDS

01.0 general fund  
01.7 tri-city selpa  
11.0 adult education fund  
12.0 child development fund  
13.0 cafeteria fund  
14.0 deferred maintenance fund  
21.0 building fund  
25.0 capital facilities fund  
40.0 redevelopment  
76.0 warrant pass-through fund  
96.0 general fixed asset account

**RECOMMENDED MOTION:** That purchase orders from February 2, 2014 through February 15, 2014 in the amount of \$387,679.00 be ratified by the Board of Education.

**Moved by:**

**Seconded by:**

**Vote:**

Board List Purchase Order Report  
 CULVER CITY UNIFIED SD

2/2/2014 To 2/15/2014  
 Page No. 1  
 Run Date: 02/15/2014  
 Run Time: 01:30:03AM  
 FY: 13-14  
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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
02/06/14	61068M	A		02/06/2014	AMERICAN TIME & SIGNAL COMPANY	MAINTENANCE SUPP/EQUIP 02/06/2014	61068M	01.0	81500.0	00000	81100	4380	0005040	13-14		1,100.00	1,100.00
02/06/14	61069M	C		02/06/2014	CONCRETE CORING COMPANY	REPAIRS - OTHER 02/06/2014	61069M	01.0	81500.0	00000	81100	5630	0005040	13-14		405.00	405.00
02/06/14	61070M	A		02/06/2014	CLASSIC PARTY RENTALS	CONTRACTED SERVICES 02/06/2014	61070M	01.0	81500.0	00000	81100	5890	0005040	13-14		891.60	891.60
02/13/14	61071M	A		02/13/2014	NATIONAL SEMINARS TRAINING	CONFERENCE AND TRAVEL 02/13/2014	61071M	01.0	81500.0	00000	81100	5220	0005040	13-14		199.00	199.00
02/13/14	61072M	A		02/13/2014	SANTA MONICA FENCE CO	REPAIRS - OTHER 02/13/2014	61072M	01.0	81500.0	00000	81100	5630	0005040	13-14		4,491.55	4,491.55
02/04/14	61212EF	A		02/04/2014	APPLE INC.	COMPUTER SUPP/EQUIP	El Marino Language	01.0	00000.0	16003	10000	4410	2030000	13-14		50,801.52	50,801.52
02/13/14	61214EF	A		02/13/2014	STEVE WEISS MUSIC	MUSICAL INSTRUMENTS/SUPP 02/13/2014	Culver City High School 61214EF	01.0	90127.0	11100	10000	4410	2030000	13-14		10,732.72	10,732.72
02/05/14	61215EF	A		02/05/2014	WOODWIND & BRASSWIND	INSTRUCTIONAL SUPPLIES 02/05/2014	Culver City High School 61215EF	01.0	90127.0	11100	10000	4310	4010000	13-14		196.22	196.22
02/06/14	61216EF	A		02/11/2014	ACORN MEDIA	INSTRUCTIONAL SUPPLIES	Culver City Middle School	01.0	90127.0	11100	10000	4310	3010000	13-14		630.00	630.00

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Report ID: LAPO009C  
 District: 64444  
 Purchase Orders/Buyouts To The Board for Ratification From :  
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt
02/06/2014							61216EF	ACORN MEDIA								630.00	
02/07/14	61217EF	A		02/07/2014	APPLE INC.	COMPUTER SUPP/EQUIP	Culver City Middle School	01.0	90127.0	11100	10000	4410	3010000	13-14		1,334.66	
02/07/2014							61217EF	APPLE INC.								1,334.66	
02/07/14	61218EF	C		02/07/2014	J.W. PEPPER & SON, INC.	BOOKS	Culver City High School	01.0	90127.0	11100	10000	4210	4010000	13-14		646.82	
02/07/2014							61218EF	J.W. PEPPER & SON, INC.								646.82	
02/06/14	61219EF	A		02/06/2014	APPLE INC.	COMPUTER SUPP/EQUIP	Culver Park High School	01.0	90127.0	11100	10000	4410	5010000	13-14		4,507.03	
02/06/2014							61219EF	APPLE INC.								4,507.03	
02/13/14	61220EF	A		02/13/2014	CDW-G	COMPUTER SUPP/EQUIP	Culver City High School	01.0	07395.0	11100	10000	4410	4010000	13-14		10,612.88	
02/13/2014							61220EF	CDW-G								15,161.26	
02/13/14	62307	A		02/13/2014	REDWOOD PRESS	OFFICE SUPPLIES	Farragut	01.0	00000.0	11100	10000	4350	2050001	13-14		51.28	
02/13/2014							62307	REDWOOD PRESS								104.10	
02/05/14	62325	A		02/05/2014	CDW-G	COMPUTER SUPP/EQUIP	Educational Services	01.0	74050.0	11100	10000	4410	0004000	13-14		1,182.60	
02/05/2014							62325	CDW-G								1,182.60	
02/07/14	62329	A		02/07/2014	B4 A DISASTER MANAGEMENT	INSTRUCTIONAL SUPPLIES	Undistributed GENL ADMIN	01.0	00000.0	00000	31400	4310	0000000	13-14		8,401.30	
02/07/2014							62329	B4 A DISASTER MANAGEMENT								8,401.30	
02/12/14	62339	A		02/12/2014	LOYOLA MARYMOUNT	CONFERENCE AND TRAVEL	La Ballona Elementary	01.0	91400.0	11100	10000	5220	2060000	13-14		300.00	
02/12/2014							62339	LOYOLA MARYMOUNT UNIVERSITY, CEEL								300.00	

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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Schr/Loc	BP	Distrib	Amount	PO Amt	
02/07/14	62343	A		02/07/2014	SCANTRON CORPORATION	INSTRUCTIONAL SUPPLIES	Culver City High School 62343	01.0	07395.0	11100	10000	4310	4010000	13-14		1,507.40	1,507.40	
																		1,507.40
02/07/14	62347	C		02/07/2014	THE MASTER TEACHER, INC.	SUBSCRIPTIONS	Superintendent's Office 62347	01.0	00000.0	00000	71000	4313	0001000	13-14		386.00	386.00	
																		386.00
02/05/14	62348	C		02/05/2014	CUE	CONFERENCE AND TRAVEL	Linwood Howe Elementary 62348	01.0	07395.0	00000	27000	5220	2020000	13-14		290.00	290.00	
																		290.00
02/03/14	62351	A		02/03/2014	INNOVATIVE PLAYGROUNDS	PLAYGROUND SUPP/EQUIP	Office of Child Development 62351	12.0	50253.0	85000	10000	6510	0000002	13-14		44,946.35	44,946.35	
																		44,946.35
02/13/14	62352	A		02/13/2014	NEW MANAGEMENT, INC.	CONTRACTED SERVICES	Educational Services 62352	01.0	07392.0	11100	10000	5810	0004000	13-14		944.48	944.48	
																		944.48
02/07/14	62353	A		02/07/2014	FAGEN FRIEDMAN & FULFROST, LLP	LEGAL SERVICES	Superintendent's Office 62353	01.0	00000.0	00000	71000	5820	0001000	13-14		67.75	67.75	
																		67.75
02/11/14	62354	A		02/11/2014	REDWOOD PRESS	OFFICE SUPPLIES	Human Resources 62354	01.0	00000.0	00000	74000	4350	0003000	13-14		203.67	203.67	
																		203.67
02/06/14	62355	A		02/06/2014	TROXELL COMMUNICATIONS	COMPUTER SUPP/EQUIP	Farragut 62355	01.0	00000.0	11100	10000	4410	2050001	13-14		1,861.50	1,861.50	
																		1,861.50
02/06/14	62356	A		02/06/2014	SUPER DUPER PUBLICATIONS	TEST/TEST MATERIALS	Speech 62356	01.0	56400.0	00000	39000	4312	0004024	13-14		175.20	175.20	
																		175.20
																		2,326.88

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Report ID: **LAPO009C**  
District: **64444**  
Purchase Orders/Buyouts To The Board for Ratification From : **2/2/2014 To 2/15/2014**  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
02/04/14	62357	A		02/04/2014	SOLUTION TREE, LLC	CONTRACTED SERVICES 02/04/2014	Undistributed SUPP 62357	01.0	07393.0	00000	27000	5850	0000000	13-14	26,880.00	26,880.00
							SOLUTION TREE, LLC								26,880.00	
02/04/14	62358	A		02/04/2014	INLAND BUILDING CONSTRUCTION CO.,	CONSTRUCTION SUPPEQUIP 02/04/2014	Culver City High School 62358	25.0	00000.0	00000	85000	6250	4010000	13-14	16,380.00	16,380.00
							INLAND BUILDING CONSTRUCTION CO., INC.								16,380.00	
02/06/14	62359	A		02/06/2014	CDW-G	COMPUTER SUPPEQUIP 02/06/2014	Special Projects 62359	01.0	30100.0	11100	10000	4410	0004030	13-14	183.06	183.06
							CDW-G								183.06	
02/06/14	62360	A		02/06/2014	DELL COMPUTER CORP.	COMPUTER SUPPEQUIP 02/06/2014	Culver City High School 62360	01.0	00000.0	16001	10000	4410	4010000	13-14	1,678.97	1,678.97
							DELL COMPUTER CORP.								1,678.97	
02/06/14	62361	A		02/06/2014	PACIFIC FLOOR COMPANY, INC.	BUILDING MAINTENANCE 02/06/2014	Culver City High School 62361	25.0	00000.0	00000	85000	6255	4010000	13-14	29,900.00	29,900.00
							PACIFIC FLOOR COMPANY, INC.								29,900.00	
02/07/14	62362	C		02/07/2014	HEALTHMASTER	SOFTWARE 02/07/2014	Nurses-Health Aides 62362	01.0	56400.0	00000	39000	4340	0004027	13-14	1,349.00	1,349.00
							HEALTHMASTER								1,349.00	
02/07/14	62363	A		02/07/2014	CDW-G	COMPUTER SUPPEQUIP 02/07/2014	Special Projects 62363	01.0	30100.0	11100	10000	4410	0004030	13-14	2,691.82	2,691.82
							CDW-G								2,691.82	
02/05/14	62364	C		02/05/2014	CAEAA	MEMBERSHIPS 02/05/2014	Adult School 62364	11.0	06390.0	41100	27000	5310	0000010	13-14	500.00	500.00
							CAEAA								500.00	
02/07/14	62365	A		02/07/2014	HEINEMANN PUBLISHING	BOOKS 02/07/2014	La Ballona Elementary 62365	01.0	07395.0	11100	10000	4310	2060000	13-14	578.62	578.62
							HEINEMANN PUBLISHING								578.62	

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Report ID: **LAPO009C**  
District: **64444**  
Purchase Orders/Buyouts To The Board for Ratification From: **2/2/2014 To 2/15/2014**  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt	Distrib	
02/07/14	62366	A		02/07/2014	BUDDY'S ALL STARS, INC.	ATHLETIC SUPP/EQUIP 02/07/2014	Culver City High School 62366	25.0	00000.0	00000	85000	4400	4010000	13-14	17,330.57	17,330.57		
																		BUDDY'S ALL STARS, INC.
02/11/14	62367	A		02/12/2014	STENHOUSE PUBLISHERS	BOOKS 02/11/2014	Farragut Elementary 62367	01.0	07395.0	11100	10000	4310	2050000	13-14	657.00	657.00		
																		STENHOUSE PUBLISHERS
02/11/14	62368	A		02/11/2014	OLYMPUS SYSTEMS, INC.	COMPUTER SUPP/EQUIP 02/11/2014	Special Projects 62368	01.0	30100.0	11100	10000	4410	0004030	13-14	7,291.76	7,291.76		
																		OLYMPUS SYSTEMS, INC.
02/07/14	62369	A		02/07/2014	THE SPARK PROGRAMS	BOOKS 02/07/2014	Undistributed ED SVCS 62369	01.0	63000.0	11100	10000	4110	0000000	13-14	372.07	372.07		
																		THE SPARK PROGRAMS
02/11/14	62370	A		02/11/2014	REDWOOD PRESS	OFFICE SUPPLIES 02/11/2014	Culver City High School 62370	01.0	07395.0	00000	27000	4350	4010000	13-14	348.21	348.21		
																		REDWOOD PRESS
02/13/14	62371	A		02/13/2014	LOYOLA MARYMOUNT	CONFERENCE AND TRAVEL 02/13/2014	Special Projects 62371	01.0	58200.0	00000	21000	5220	0004030	13-14	992.00	992.00		
																		LOYOLA MARYMOUNT UNIVERSITY, CEEL
02/12/14	62372	A		02/12/2014	A.T.A.C. INC.	SECURITY SUPP/EQUIP/SYSTEM 02/12/2014	Security 62372	01.0	00000.0	00000	83000	4410	0001050	13-14	4,686.40	4,686.40		
																		A.T.A.C. INC.
02/07/14	62373	A		02/07/2014	S.T.A.R. INC.	CONTRACTED SERVICES 02/07/2014	EI Rincon Elementary 62373	01.0	40350.0	00000	21000	5810	2040000	13-14	4,940.00	4,940.00		
																		S.T.A.R. INC.
02/11/14	62374	C		02/11/2014	MURIEL IFEKWUNIGWE	COMPUTER SUPP/EQUIP 02/11/2014	EI Rincon Elementary La Ballona Elementary	01.0	56400.0	00000	31400	4410	2040000	13-14	127.58	127.58		

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Report ID: **LAPO009C**  
District: **64444**  
Purchase Orders/Buyouts To The Board for Ratification From : **2/2/2014 To 2/15/2014**  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Schl/Loc	BP	Amount	PO Amt
02/11/2014						02/11/2014	62374	MURIEL IFEKWUNIGWE							255.15	
02/13/14	62375	A		02/13/2014	MURIEL IFEKWUNIGWE	OFFICE SUPPLIES	El Rincon Elementary 62375	01.0	56400.0	00000	31400	4350	2040000	13-14	78.81	
02/13/2014						02/13/2014	62375	MURIEL IFEKWUNIGWE							78.81	
02/12/14	62376	A		02/12/2014	CDW-G	INSTRUCTIONAL SUPPLIES	Culver City Middle School 62376	01.0	30100.0	11100	10000	4310	3010000	13-14	64.04	
02/12/2014						02/12/2014	62376	CDW-G							64.04	
02/13/14	62377	A		02/13/2014	LOYOLA MARYMOUNT	CONFERENCE AND TRAVEL	Special Projects	01.0	42030.0	00000	21000	5220	0004030	13-14	500.00	
02/13/2014						02/13/2014	62377	LOYOLA MARYMOUNT UNIVERSITY, CEEL							500.00	
02/12/14	62378	A		02/12/2014	LEARNING A-Z	SUBSCRIPTIONS	Educational Services 62378	01.0	40350.0	00000	27000	4313	0004000	13-14	99.95	
02/12/2014						02/12/2014	62378	LEARNING A-Z							99.95	
02/07/14	62379	A	1	02/14/2014	CTB/MCGRAW-HILL	OFFICE SUPPLIES	Special Projects	01.0	00209.0	00000	21000	4320	0004030	13-14	2,419.87	
02/07/2014						02/07/2014	62379	CTB/MCGRAW-HILL							2,419.87	
02/13/14	62380	A		02/13/2014	MELIKA SAMIEIVAVA	INSTRUCTIONAL SUPPLIES	Special Education 62380	01.0	33101.0	57700	11100	4310	0004040	13-14	54.36	
02/13/2014						02/13/2014	62380	MELIKA SAMIEIVAVA							54.36	
02/11/14	62381	C		02/11/2014	WILLIAM SMYTHE & CHRISTINE ROESE	CONTRACT SERVICES RENDERED	Special Education 62381	01.0	33100.0	57500	39000	5890	0004040	13-14	200.00	
02/11/2014						02/11/2014	62381	WILLIAM SMYTHE & CHRISTINE ROESE							200.00	
02/14/14	62382	A		02/14/2014	ACORN MEDIA	INSTRUCTIONAL SUPPLIES	Undistributed GENL ADMIN 62382	01.0	00000.0	00000	73001	4310	0000000	13-14	2,172.22	
02/14/2014						02/14/2014	62382	ACORN MEDIA							2,172.22	
02/13/14	62384	A		02/13/2014	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP	Technology	01.0	00000.0	00000	77000	4410	0005020	13-14	1,992.85	
02/13/2014						02/13/2014	62384	DELL COMPUTER CORP.							1,992.85	

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Report ID: LAPO09C  
 District: 64444  
 Purchase Orders/Buyouts To The Board for Ratification From :  
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
02/13/2014							62384	DELL COMPUTER CORP.							1,992.85	
02/14/14	62385	A	02/14/2014	02/14/2014	SCHOOL EMPLOYERS	CONFERENCE AND TRAVEL	Fiscal Services	01.0	00000.0	00000	73002	5220	0005010	13-14	85.00	
02/14/2014							62385	SCHOOL EMPLOYERS ASSOCIATION OF CA							85.00	
02/13/14	62386	A	02/13/2014	02/13/2014	LBI - BOYD	OFFICE SUPPLIES	High School	01.0	00000.0	00000	27000	4350	4010001	13-14	553.70	
02/13/2014							62386	LBI - BOYD							553.70	
02/13/14	62387	A	02/13/2014	02/13/2014	PEARSON EDUCATION	TEST/TEST MATERIALS	Undistributed SELPA	01.7	65120.0	50500	22000	4312	0000000	13-14	90.37	
02/13/2014							62387	PEARSON EDUCATION							90.37	
02/13/14	62389	A	02/13/2014	02/13/2014	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	Special Education	01.0	33100.0	57300	11100	4310	0004040	13-14	402.82	
02/13/2014							62389	OFFICE DEPOT							402.82	
02/14/14	62390	A	02/14/2014	02/14/2014	JACK DEACY & LINDSAY CRAIN	CONFERENCE AND TRAVEL	Special Education	01.0	65000.0	57700	11900	5210	0004040	13-14	979.44	
02/14/2014							62390	JACK DEACY & LINDSAY CRAIN							979.44	
02/14/14	62391	A	02/14/2014	02/14/2014	CDW-G	COMPUTER SUPP/EQUIP	Special Education	01.0	33100.0	50010	27000	4410	0004040	13-14	204.51	
02/14/2014							62391	CDW-G							204.51	
02/14/14	62395	A	02/14/2014	02/14/2014	TORRANCE UNIFIED SCHOOL DIST.	CONTRACT SERVICES RENDERED	Educational Services	01.0	40350.0	00000	27000	5890	0004000	13-14	1,500.00	
02/14/2014							62395	TORRANCE UNIFIED SCHOOL DIST.							1,500.00	
02/14/14	62397	A	02/14/2014	02/14/2014	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	Resource Specialists	01.0	56400.0	00000	39000	4400	0004026	13-14	358.47	
02/14/2014							62397	DISCOUNT SCHOOL SUPPLY							358.47	

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Report ID: **LAP0009C**  
District: **64444**  
Purchase Orders/Buyouts To The Board for Ratification From : **2/2/2014 To 2/15/2014**  
Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib	Amount	PO Amt	
02/14/14	62398	A		02/14/2014	LAKESHORE LEARNING	INSTRUCTIONAL SUPPLIES 02/14/2014	Resource Specialists 62398	01.0	56400.0	00000	39000	4400	0004026	13-14		204.20	204.20	
																		<b>LAKESHORE LEARNING MATERIALS</b>
02/14/14	62400	A		02/14/2014	CABE	CONFERENCE AND TRAVEL 02/14/2014	Special Projects 62400	01.0	42030.0	00000	27000	5220	0004030	13-14		8,290.00	8,290.00	
																		<b>CABE</b>
02/13/14	62401	A		02/13/2014	DELL COMPUTER CORP.	COMPUTER SUPP/EQUIP	Psych-Soc Work	01.0	56400.0	00000	39000	4410	0004023	13-14		1,920.68	1,920.68	
							Resource Specialists	01.0	56400.0	00000	39000	4410	0004026	13-14		4,888.97	4,888.97	
							Speech	01.0	56400.0	00000	39000	4410	0004024	13-14		1,920.68	1,920.68	
																		<b>DELL COMPUTER CORP.</b>
02/13/14	62402	A		02/13/2014	COMPLETE BUSINESS SYSTEMS	INSTRUCTIONAL SUPPLIES 02/13/2014	Farragut	01.0	00000.0	11100	10000	4310	2050001	13-14		2,637.33	2,637.33	
																		<b>COMPLETE BUSINESS SYSTEMS</b>
02/13/14	62403	A		02/13/2014	SJM INDUSTRIAL RADIO	RADIOS 02/13/2014	Security	01.0	00000.0	00000	83000	5630	0001050	13-14		7,225.58	7,225.58	
																		<b>SJM INDUSTRIAL RADIO</b>
02/14/14	62405	A		02/14/2014	AMAZON.COM	INSTRUCTIONAL SUPPLIES 02/14/2014	Undistributed GENL ADMIN 62405	01.0	00000.0	00000	73001	4310	0000000	13-14		48.07	48.07	
																		<b>AMAZON.COM</b>
02/14/14	62406	A		02/14/2014	ASSETWORKS, INC.	OFFICE SUPPLIES 02/14/2014	Purchasing 62406	01.0	00000.0	00000	73000	4350	0005030	13-14		338.50	338.50	
																		<b>ASSETWORKS, INC.</b>
02/14/14	62409	A		02/14/2014	WAXIE SANITARY SUPPLY	INSTRUCTIONAL SUPPLIES 02/14/2014	Undistributed GENL ADMIN 62409	01.0	00000.0	00000	73001	4310	0000000	13-14		36.46	36.46	
																		<b>WAXIE SANITARY SUPPLY</b>
02/03/14	62600	A		02/03/2014	PACIFIC CHILD AND FAMILY	NONPUBLIC SCHOOLS SERVICE	Special Education	01.0	65000.0	57500	11800	5880	0004040	13-14		59,907.40	59,907.40	

Stat: P=Pending, A=Active, C=Completed, X=Canceled \* Prior Year Payments

**Board List Purchase Order Report  
CULVER CITY UNIFIED SD**

Page No. **9**  
 Run Date: **02/15/2014**  
 Run Time: **01:30:03AM**  
 FY: **13-14**  
**WEEKLY**

Report ID: LAPO009C  
 District: 64444  
 Purchase Orders/Buyouts To The Board for Ratification From : **2/2/2014 To 2/15/2014**  
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prij	Goal	Funct	Obj	Schr/Loc	BP	Distrib	Amount	PO Amt
02/13/14	62665	A		02/13/2014	JENNIFER FLACK	CONTRACTED SERVICES	Culver City Middle School	01.0	00000.0	16002	10000	5850	3010000	13-14		3,784.00	
02/13/2014					JENNIFER FLACK			01.0	90127.0	11100	10000	5850	3010000	13-14		5,016.00	
					JENNIFER FLACK											8,800.00	

Total by District : 64444      387,679.00      387,679.00

End of Report LAPO009C

**NONPUBLIC SCHOOLS:**  
**CURRENT PERIOD: \$59,907.38**  
**APPROVED YTD: \$3,090,347.08**

## BOARD REPORT

2/25/14

9.3

### 9.3 Approval is Recommended for Acceptance of Gifts – Donations

Board Policy 3290 states the Governing Board may accept any bequest or gift of money or property on behalf of the District that is consistent with the District's vision and philosophy. All gifts, grants, and bequests become District property. The following items have been donated for use in the District:

#### Location

#### Donor/Item(s) Donated

Culver City Middle School

Susan V. Collins/Todd Johnson  
Apple Mac Pro Desktop Computer 5GB RAM  
with Video Editing Software and 17" Display  
Monitor, for Media Class

Culver City Adult School

LA Goal  
12 Dictionaries

RECOMMENDED MOTION:

That the Board accept with appreciation the gifts listed.

Moved by:

Seconded by:

Vote:

**BOARD REPORT**

**9.4      Financial Implication for Certificated Services Report No. 13**

Total Fiscal Impact per Funding Source:

ADA	\$ 14,782.27
Economic Impact Aid (EIA)	\$ 4,284.00
GED	\$ 7,069.43
General Fund	\$ 20,303.72
Medi-Cal	\$ 4,025.79
Pupil Services	\$ 16,103.16
Title II – Part A	\$ 6,426.00
Title III – Bilingual Education (LEP)	\$ 357.00

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 13**

I. Authorization and Ratification of Employment

- A. First-Year Probationary – El Rincon, El Marino, & Farragut  
Effective February 13, 2014  
Funding Source: 80% Pupil Services & 20% Medi-Cal  
Total Cost: \$20,128.95

1. Sanders, Teresa                      School Nurse

- B. Substitute Teacher – District Office  
Effective per stated date below at \$127.50 per day, on-call when needed; \$163.20 on 21<sup>st</sup> day  
Funding Source: General Fund

- |    |                    |                             |
|----|--------------------|-----------------------------|
| 1. | Allen, Kristin     | Effective February 12, 2014 |
| 2. | Asher, Christopher | Effective February 18, 2014 |
| 3. | Chu, Ivy           | Effective February 5, 2014  |
| 4. | Cooper, John       | Effective February 13, 2014 |
| 5. | Crowe, Marisha     | Effective February 6, 2014  |
| 6. | Foran, Cynthia     | Effective February 14, 2014 |
| 7. | Morris, Sabrina    | Effective February 13, 2014 |

- C. Substitute Teacher – Adult School  
Effective February 26, 2014 at \$28.76 per hour, on-call when needed  
Funding Source: ADA

1. Alcalay, Vivian

- D. Extra Assignment – All Sites, Google Training  
Effective February 6, 2014 through March 10, 2014 at \$35.70 per hour, not to exceed  
4.5 hours per teacher  
Funding Source: Title II – Part A  
Total Cost: \$5,783.40

CCMS

1. Allen, Arlis  
2. Corwin, Deborah  
3. Hernandez Avalos, Cristina  
4. Yamakawa, Masakazu

El Rincon

1. Carlan, Marlene  
2. Glusac, Jan  
3. Knight, Benjamin  
4. Masterson, Katie  
5. Strom, Sukainatou

Farragut

1. Johnson, Robyn  
2. Roberts, Kelley  
3. Romero, Martha  
4. Tsubakiyama, Margaret  
5. Zimmermann, Carla

Linwood

1. Spinelli, Marion

La Ballona

1. Uhe, Christina



**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 13 – Page 2**

I. Authorization and Ratification of Employment - Continued

D. Extra Assignment – All Sites, Google Training - Continued

CCHS

El Marino

- |                            |                     |
|----------------------------|---------------------|
| 1. Butler, Alexis          | 1. Gramajo, Sonia   |
| 2. Chapman Penman, January | 2. Horiba, Alice    |
| 3. De Armond, Melanie      | 3. Mejia, Elizabeth |
| 4. Ensley, Robin           | 4. Omuro, Mitsuko   |
| 5. Greenberg, Denise       |                     |
| 6. Northington, Patricia   |                     |
| 7. Ordonez, Jody           |                     |
| 8. Phillips, Daniel        |                     |
| 9. Rodriguez, Luis         |                     |
| 10. Schulte, Penny         |                     |
| 11. Ta, Jenny              |                     |
| 12. Tano, Aaron            |                     |
| 13. Tarvyd, Katherine      |                     |
| 14. Yen, Joan              |                     |
| 15. Yokogawa, Valerie      |                     |

- E. Extra Assignment – District, EL Common Core Training  
Effective January 6, 2014 through June 30, 2014 at \$35.70 per hour, not to exceed  
40 hours per teacher  
Funding Source: Economic Impact Aid (EIA)  
Total Cost: \$4,284.00

1. Benitez, Claudia
2. Greenstein, Pamela
3. Yamakawa, Masakazu

- F. Extra Assignment – La Ballona, Shared Assignment Teacher Coverage  
Effective February 11, 2014 through March 21, 2014 at half or the per diem rate of \$375.93  
Funding Source: General Fund  
Total Cost: \$5,263.02

1. Rauschuber, Shelly

- G. Extra Assignment – El Rincon, Intervention Support  
Effective February 3, 2014 through March 21, 2014 at \$163.20 per day  
Funding Source: General Fund  
Total Cost: \$5,385.60

1. Servin, Jennifer

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 13 – Page 3**

**I. Authorization and Ratification of Employment - Continued**

H. Extra Assignment – La Ballona, Intervention Support  
Effective February 3, 2014 through June 13, 2014 at half of \$163.20 per day  
Funding Source: General Fund  
Total Cost: \$6,691.20

1. Warner, Amy

I. Extra Assignment – El Marino, Success Maker After School Intervention Club  
Effective February 3, 2014 through June 13, 2014 at \$2,000.00 stipend  
Funding Source: General Fund  
Total Cost: \$2,000.00

1. Shiratori, Mina

J. Extra Assignment – Middle School, Coordinate District-Wide Google Drive Classes  
Effective February 6, 2014 through March 10, 2014 at \$35.70 per hour, not to exceed  
9 hours per teacher  
Funding Source: Title II – Part A  
Total Cost: \$642.60

1. Ross, David
2. Teetzal, Todd

K. Extra Assignment – Middle School & iAcademy, Leadership Professional Development  
Effective January 30, 2014 through May 22, 2014 at \$35.70 per hour, not to exceed 4.5 hours  
per teacher  
Funding Source: General Fund  
Total Cost: \$963.90

- |    |                           |          |    |                |      |
|----|---------------------------|----------|----|----------------|------|
| 1. | Cotton-Yarbrough, Phyllis | CCMS     | 4. | Schulte, Penny | CCMS |
| 2. | Jacobo, Hugo              | CCMS     | 5. | Takahashi, Ai  | CCMS |
| 3. | Pryharsky, Allison        | iAcademy | 6. | Young, Erica   | CCMS |

L. Extra Assignment – Adult School, ILC Coordinator  
Effective September 9, 2013 through June 20, 2014 at \$56.03 per hour, not to exceed  
10 hours per week  
Funding Source: 25% 231:GED & 75% ADA  
Total Cost: \$21,851.70

1. Rosemberg, Leila

**BOARD REPORT**

**9.4 Certificated Personnel Services Report No. 13 – Page 4**

**II. Revision of Previously Approved Items**

1. Extra Assignment – Latino Family Reading Nights  
Previously approved on Board Report #10; 1/14/14; item M  
Effective October 1, 2013 through April 1, 2014 at \$35.70 per hour, not to exceed 10 hours  
Funding Source: Title III – Bilingual Education (LEP)  
Total Cost: \$357.00

1. Hernandez Avalos, Cristina

RECOMMENDED MOTION: That approval be granted for Certificated Personnel Services Report No. 13

Moved by:

Seconded by:

Vote:

**BOARD REPORT**

**9.5 Financial Impact for Classified Personnel Services Report No. 13**

Total Funding Fiscal Impact:

Adult School Total:	\$586.50 \$14.13 per hour, as needed
Child Development Total:	\$13.05 per hour, as needed
Food Services Total:	\$40,685.51
General Fund Total:	\$25,071.57 \$8.00 per hour, as needed
Title III Total:	\$276.90

**BOARD REPORT**

**9.5 Classified Personnel Services Report No. 13**

**I. Authorization, Approval & Ratification of Employment**

**A. Child Development**

1. Flores, Ana  
Substitute Instructional Assistant –  
Child Development  
Child Development  
Funding Source: Child Development  
Effective February 26, 2014  
Hourly, as needed – \$13.05 per hour
2. Shapiro, Alana  
Substitute Instructional Assistant –  
Child Development  
Child Development  
Funding Source: Child Development  
Effective February 26, 2014  
Hourly, as needed – \$13.05 per hour

**B. Instructional Assistant**

1. Alcalay, Vivian  
Substitute Instructional Assistant  
Adult School  
Funding Source: Adult School – ADA  
Effective February 26, 2014  
Hourly, as needed – \$14.13 per hour
2. Lopez, Jose  
Instructional Assistant – Adult School  
Adult School – Extra Assignment  
Not to exceed 30 hours  
Funding Source: Summer Enrichment Program  
Effective February 4, 2014 through  
May 14, 2014  
Range 17 – \$19.55 per hour  
Total Cost: \$586.50
3. Bussey, Blaine  
Instructional Assistant – Special Education IIA  
Middle School – Extra Assignment  
Not to exceed 2 hours  
Funding Source: General Fund – Special Ed  
Effective February 7, 2014  
Range 16 – \$18.46 per hour  
Total Cost: \$36.92

BOARD REPORT

9.5 Classified Personnel Services Report No. 13 – Page 2

I. Authorization, Approval & Ratification of Employment – continued

B. Instructional Assistant – continued

4. Moore, Oladele  
School Technology Technician  
High School – Extra Assignment –  
Google Trainings  
Not to exceed 5 hours  
Funding Source: General Fund  
Effective February 6, 2014 through  
March 10, 2014  
Range 21 – \$18.13 per hour  
Total Cost: \$90.65

C. Maintenance

1. Tarin, Angela  
School Custodian  
MOT – El Rincon  
3.9 hours per day, school year  
Funding Source: General Fund  
Effective February 18, 2014  
Range 16 – \$15.88 per hour  
Total Cost: \$12,262.54

D. Coaches

1. Inada, Jeff  
Temporary Assistant Boys' Volleyball Coach  
High School  
Funding Source: General Fund – Athletics  
Effective February 16, 2014 through  
May 16, 2014  
Stipend of \$1,500.00

E. Student Helpers

1. Deane, Kiana  
Student Helper – Workability  
Location outside of district  
Funding Source: General – Special Education  
Effective February 19, 2014  
Hourly, as needed – \$8.00 per hour
2. Ponce Guzman, Itzel  
Student Helper – Workability  
Location outside of district  
Funding Source: General – Special Education  
Effective February 18, 2014  
Hourly, as needed – \$8.00 per hour

BOARD REPORT

9.5 Classified Personnel Services Report No. 13 – Page 3

II. Authorization, Approval & Ratification of Approval of Change of Assignments

1. Harp, Eboni  
Permanent Increase in Hours via  
Classified Interview:  
Food Service Assistant  
Food Services – High School  
From: 3 hours per day, school year  
To: 3.75 hours per day, school year  
Funding Source: Food Services  
Effective February 26, 2014  
Range 6 – \$12.53 per hour  
Total Cost: \$9,303.53
  
2. Cardenas, Mirna  
Permanent Increase in Hours via  
Classified Interview:  
Food Service Assistant  
Food Services – High School  
From: 3 hours per day, school year  
To: 3.5 hours per day, school year  
Funding Source: Food Services  
Effective February 26, 2014  
Range 6 – \$12.53 per hour  
Total Cost: \$8,683.29
  
3. Johnson-Roque, Shamara  
Permanent Increase in Hours via  
Classified Interview:  
Food Service Assistant  
Food Services – High School  
From: 2 hours per day, school year  
To: 3 hours per day, school year  
Funding Source: Food Services  
Effective February 26, 2014  
Range 6 – \$13.09 per hour  
Total Cost: \$7,775.46
  
4. Montes, Yanira  
Permanent Increase in Hours via  
Classified Interview:  
Food Service Assistant  
Food Services – High School  
From: 2 hours per day, school year  
To: 3 hours per day, school year  
Funding Source: Food Services  
Effective February 26, 2014  
Range 6 – \$12.53 per hour  
Total Cost: \$7,442.82





**BOARD REPORT**

**9.5 Classified Personnel Services Report No. 13 – Page 5**

**IV. Authorization, Approval & Ratification of Resignations**

- |    |                        |  |
|----|------------------------|--|
| 1. | Mohammad, Hala         | Secretary II<br>High School<br>8 hours per day, 11 months per year<br>Personal<br>Funding Source: General Fund<br>Effective February 3, 2014<br>Range 22 – \$3,721.98 per month  |
| 2. | Fang, Rosie            | Instructional Assistant – Special Education IIA<br>Child Development<br>3 hours per day, school year<br>Accepted position outside of district<br>Funding Source: General Fund – Special Ed<br>Effective February 21, 2014<br>Range 16 – \$18.46 per hour |
| 3. | Levingston, Rae’Shonda | Instructional Assistant – Special Education<br>Middle School<br>3.9 hours per day, school year<br>Personal<br>Funding Source: General Fund – Special Ed<br>Effective March 3, 2014<br>Range 14 – \$15.28 per hour  |

**V. Authorization, Approval & Ratification of Revision to Items Previously Approved on Board Report #11, Section A; 01/28/14**

- |    |                      |   |
|----|----------------------|---|
| 1. | Castañeda, Margarita | Instructional Assistant – Bilingual<br>Middle School – Extra Assignment –<br>Various Workshops<br>From: Not to exceed 12 hours<br>Effective February 11, 2014 through<br>April 17, 2014<br>To: Not to exceed 15 hours, 5 trainings<br>Effective March 4, 2014 through<br>May 13, 2014<br>Funding Source: Title III<br>Range 16 – \$18.46 per hour<br>Total Cost: \$276.90 |
|----|----------------------|---|

**RECOMMENDED MOTION:** That approval be granted for Classified Personnel Services Report No. 13

Moved by:

Seconded by:

Vote:

BOARD REPORT

2/25/14  
9.6

9.6 **Approval is Recommended for the Culver City High School “Sojourn to the Past” Field Trip, March 26 through April 5, 2014**

Board Policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the school district be approved by the Board of Education when they involve an overnight or a more extended stay by students. Board Policy 4133 states that all out-of-state travel must have Board approval.

Jennifer Kochevar, Culver City High School history teacher, seeks approval for approximately 4 high school students to travel to the southern states, March 26 through April 5, 2014, during Spring Break. Culver City participants and approximately 100 students and teachers from other high schools, will fly to Atlanta, Georgia and travel by bus to Montgomery, Birmingham, Selma, Hattiesburg, Jackson, Little Rock and fly back from Memphis, Tennessee. This schedule is consistent with past years.

Students’ travel expenses will be paid by parents and fundraising activities. Ms. Kochevar will chaperone the trip.

RECOMMENDED MOTION: That the Board approve the Culver City High School “Sojourn to the Past” Field Trip, March 26 through April 5, 2014.

Moved by:

Seconded by:

Vote:

**BOARD REPORT**

2/25/14

9.7

**9.7 Approval is Recommended for the Culver City High School Overnight Field Trip to the Wrigley Marine Science Center, May 16 through May 18, 2014**

Board Policy 6153, Field Trips, specifies that field trips or other student trip activities sponsored by the school district be approved by the Board of Education when they involve an overnight or a more extended stay by students.

Jerod Dien, Culver City High School history teacher, seeks approval for approximately six high school students to attend a three day Catalina Island STEM exploration in biology, chemistry, physics and engineering at the Wrigley Marine Science Center on Catalina Island, California. Students will miss one day of school on May 16<sup>th</sup>.

All expenses are sponsored by the University of Southern California (USC). Students will be chaperoned by Mr. Dien.

RECOMMENDED MOTION: That the Board approve the Culver City High School Overnight Field Trip to the Wrigley Marine Science Center, May 16 through May 18, 2014.

Moved by:

Seconded by:

Vote:

**BOARD REPORT**

**9.8 Student Teacher Agreement Between Culver City Unified School District and California State University, Long Beach**

For many years the district has cooperated with local universities to provide student teaching experience to students enrolled in the respective institutions. The contract between California State University, Long Beach and the Culver City Unified School District will authorize students at this institution to student teach in the district.

**RECOMMENDED MOTION:** Authorize the Superintendent to enter into an agreement on behalf of Culver City Unified School District with California State University, Long Beach effective February 20, 2014 through February 19, 2019.

Moved by:

Seconded by:

Vote:

## BOARD REPORT

2/25/14

10.1

### 10.1 American Citizenship Awards

The American Citizenship Award Program is designed to recognize the students who consistently exhibit the kinds of behavior we want to see displayed in our schools and in our communities. Examples of this behavior include:

- Participating in school and/or community service.
- Showing a positive attitude toward classmates, school, and community.
- Displaying an understanding and appreciation of civic responsibility.
- Possessing strength of character and the courage to do what is right.
- Promoting citizenship with school or community through other activities.

This month eight students, one from each school, will be recognized for their good citizenship.

## BOARD REPORT

2/25/14  
10.2

### 10.2 **Spotlight on Education – El Rincon Elementary School**

Mr. Reginald Brunson, Principal, will share some of the instructional practices that are showing significant results in achieving and exceeding the goals in the Single Plan for Student Achievement for El Rincon Elementary School.

**12.1 Capital Outlay Budget Status Report**

We are happy to present the latest Capital Outlay Budget Status Report. The report provides information on the current balances in each of the capital facilities funds, plus the anticipated costs of each of the current major capital projects. We are currently developing cost projections for the summer projects as well.

## CCUSD - CAPITAL OUTLAY BUDGET STATUS REPORT

CAPITAL PROJECTS	ESTIMATED REMAINING CAPITAL OUTLAY		
	ORIGINAL CCUSD FUNDING ESTIMATE	ADDITIONS / PAYMENTS	ESTIMATED REMAINING COSTS
<b>Athletic Field Renovation</b>	\$4,850,000		
Guaranteed Maximum Price (GMP) Savings		-\$154,094	
Estimated Residual Architect Fees		\$0	
Architect Fees - Revised DSA Drawings		\$87,313	
DSA Inspector, Testing costs, etc.		\$0	
OPSC Consulting, Legal		\$0	
Payments		<u>\$4,607,500</u>	<b>\$309,281</b>
<b>Elevators</b>	\$600,000		
Architects , DSA Inspector, Testing, Etc.		\$176,000	
Increased Costs & Pre-Pay State Share		<u>\$1,200,000</u>	<b>\$1,976,000</b>
<b>Robert Frost Auditorium</b>	\$2,115,000		
Payments		<u>\$115,000</u>	
Estimated Architect Fees for DSA Drawings		<u>\$313,500</u>	<b>\$2,428,500</b>
<b>Solar Power</b>	\$3,817,857		
Payments		<u>\$3,375,635</u>	<b>\$442,222</b>
<b>Total</b>	<b>\$11,382,857</b>	<b>\$9,720,854</b>	<b>\$5,156,003</b>

AVAILABLE FOR CAPITAL PROJECTS	CURRENT BALANCE
<b>Building Fund</b>	\$0
<b>Capital Facilities Fund</b>	\$915,001
<b>Bonds Refunding Authority</b>	\$3,598,193
<b>Special Reserve Fund (RDA)</b>	\$895,890
<b>Total</b>	<b>\$5,409,084</b>

SUMMER PROJECTS	AVAILABLE BALANCE
	<b>\$253,081</b>
Athletic Field ADA Requirements	TBD
Portable Classroom & Portable Restroom at La Ballona	TBD
Portable Classroom with Student Restrooms at Lin Howe	TBD
Exterior Safety and Playground Needs - La Ballona, El Rincon, Farragut, Lin Howe, El Marino	TBD
CPHS Restroom Unit	TBD
CCMS Library HVAC Unit	TBD



**BOARD REPORT**

**2/25/14**

**14.2a**

**14.2a Approval is Recommended for the Year 3 Program Improvement/Corrective Action Plan for El Rincon Elementary School**

El Rincon was identified for school improvement in 2011-2012, and is now in year three program improvement. Their leadership team has selected Corrective Action 2, institute and fully implement a new curriculum, including providing appropriate professional development for all relevant staff.

RECOMMENDED MOTION:            That the Board approve the Year 3 Program Improvement/Corrective Action Plan for El Rincon Elementary School.

Moved by:

Seconded by:

Vote:

SUBJECT: AUTHORIZATION TO APPROVE THE 2013-2014 CORRECTIVE ACTION IMPROVEMENT PLAN FOR EL RINCON ELEMENTARY SCHOOL.

Board of Education authorization is requested to approve the 2013-2014 Corrective Action Improvement Plan for El Rincon Elementary School.

The No Child Left Behind Act of 2001 (Section 1116) defines Corrective Action as an action that the district must take that substantially and directly responds to the consistent academic failure of a school. This corrective action must address any underlying staffing, curriculum, or other problems in the school; and is designed to increase substantially the likelihood that each group of students will meet or exceed the State's proficient levels of achievement on the state academic assessments.

When a school is identified for Corrective Action, this means that:

- The school has not made AYP for 4 years (note: A school is identified as a program improvement (PI) school during the second year of not making AYP).
- Increased district support & technical assistance to the school is needed.
- Current school improvement strategies have not been successful.
- More intensive Corrective Actions are needed to increase the likelihood that the school will make its AYP.

The District must take *at least* one of the following corrective actions for the PI Year 3 schools to implement.

*Curriculum/Instructional Program*

Corrective Action 2: Institute and fully implement a new curriculum, including providing appropriate professional development for all relevant staff.

Corrective Action 5: Extend the school year or school day for the school.

*Staffing*

Corrective Action 1: Replace the school staff who are relevant to the failure to make AYP.

Corrective Action 3: Significantly decrease management authority at the school level.

Corrective Action 6: Restructure the internal organizational structure of the school.

*Technical Assistance*

Corrective Action 4: Appoint one or more outside experts to advise the school on revising and implementing the school improvement plan for addressing specific issues underlying the school's continued failure to make AYP and for identifying corrective actions.

El Rincon was identified for school improvement in 2011-2012 and is now in year three program improvement. Their leadership team has selected Corrective Action 2, "Institute and fully implement a new curriculum, including providing appropriate professional development for all relevant staff."

**PROGRAM IMPROVEMENT TWO-YEAR PLAN – 2013-2014 and 2014-2015**

The No Child Left Behind Act of 2001(Section 1116) requires that each school identified for school improvement, not less than 3 months after being identified, develop or revise a school plan in consultation with parents, school staff, the LEA serving the school and outside experts, for approval by the LEA.

The school plan shall cover a 2-year period and incorporate the following **required components**:

<p><b>I. Data Analysis</b></p>	<p>Two-year data for subgroups not meeting AYP criteria in 2012-2013:                      Mathematics – Hispanic or Latino:</p> <ul style="list-style-type: none"> <li>• 2011-12 – 81.2% (required - 79%)</li> <li>• 2012-13 – 73.2% (required – 89.5% or Safe Harbor)</li> </ul> <p>English Language Arts –English Language Learners:</p> <ul style="list-style-type: none"> <li>• 2011-12 – 65.7% (required – 78.4% or Safe Harbor)</li> <li>• 2012-13 – 64.3% (required – 89.2% or Safe Harbor)</li> </ul>
<p><b>II. Required Component (5)</b></p>	<p><b>Establish specific annual, measurable objectives for continuous and substantial progress by each group of students enrolled in the school that will ensure that all such groups of students will meet the State's proficient level of achievement on the State academic assessment.</b></p>
<p><b>Measurable Objectives</b></p>	<p>Mathematics –</p> <ul style="list-style-type: none"> <li>• 2013-14: 100% percentage of students will score at grade level or above in mathematics on essential standards as measured by pre and post assessments.</li> <li>• 2014-15: 100% percentage of students will score at grade level or above in mathematics on essential standards as measured by pre and post assessments.</li> </ul> <p>English Language Arts –:English Language Learners</p> <ul style="list-style-type: none"> <li>• 2013-14: 80% of students at El Rincon Elementary School will reach grade level or above levels of proficiency based on running record assessments. Of the remaining 20% of students, all will show growth of at least one year based on the results of running record assessments.</li> <li>• 2014-15: 85% of students at El Rincon Elementary School will reach grade level or above levels of proficiency based on running record assessments. Of the remaining 15% of students, all will show growth of at least one year based on the results of running record assessments.</li> </ul>
<p><b>How will we know if we are successful?</b></p>	<p>Analysis of data:                      Initial analysis:</p> <ul style="list-style-type: none"> <li>• CST Results for two years: school-wide, grade level, demographics, significant subgroups, subject matter strands, and individual student results</li> <li>• Beginning of the year class profiles accessible on School City</li> <li>• Identification of students who are not proficient for before, during, and after school intervention support (Success Maker, Intervention Teacher, Title I Aide)</li> </ul> <p>Progress monitoring:</p>

	<ul style="list-style-type: none"> <li>• Mathematics unit assessment data</li> <li>• Collection and review of pre-assessment, post-assessment, and common formative assessments by grade level teams</li> <li>• Use of SuccessMaker data (ELA) and (math) to assist in determining areas for intervention and student growth</li> <li>• Use of Achieve 3000 data for ELA for English Language Learners</li> <li>• Classroom profile sheets (running records) updated each marking period</li> </ul> <p>Current/future analysis:</p> <ul style="list-style-type: none"> <li>• Continued review of pre and post assessments, common formative assessments, specifically with an analysis of growth at end of year</li> <li>• Intervention provided with and by grade level teams and intervention teacher for greater targeting of individual student need and based on results of ongoing common formative assessment</li> <li>• Year-End ELA and math post-assessment scores</li> </ul>
<p><b>Timeline</b></p>	<ul style="list-style-type: none"> <li>• Grade Level Professional Learning Community/Collaboration on Wednesday Meeting Days and once a week during PE</li> <li>• Monthly Whole School Professional Learning Community/Collaboration during Wednesday Meeting Days</li> <li>• Bi-Weekly Leadership Meetings: Review of PLC, staff development, next steps: Principal, Grade Level Leads, STEM Committee and Technology committee.</li> <li>• Three (per year) release days per teacher for administration of running record assessments</li> <li>• Three (per year) release days for grade level PLC time to monitor effectiveness, analyze data, create or modify assessments and modify intervention. All meetings are done with the Principal.</li> </ul>
<p><b>Budget</b></p>	<ul style="list-style-type: none"> <li>• Running records administration release time/substitute coverage: \$7,500 (Title I)</li> <li>• Leadership Team extra hourly: \$7,400 (CCEF)</li> <li>• Grade Level PLC release time/substitute coverage: \$7,500 (Title I)</li> <li>• Instructional Aide.: \$27,500 (Title I)</li> <li>• SuccessMaker Software renewal: \$5,000 (Title I)</li> <li>• Technology to support implementation of SuccessMaker, \$2600 (Title I)</li> </ul>
<p><b>Ill. Required Component (1)</b></p> <p><b>Required Component (2)</b></p> <p><b>Required Component (9)</b></p> <p><b>Action Steps</b></p>	<p><b>Incorporate strategies based on scientifically based research that will strengthen the core academic subjects in the school and address the specific academic issues that caused the school to be identified for program improvement.</b></p> <p><b>Adopt policies and practices concerning the school's core academic subjects that have the greatest likelihood of ensuring that all groups of students enrolled in the school will meet the State's proficient level of achievement on the State academic assessment.</b></p> <p><b>Incorporate, as appropriate, activities before school, after school, during the summer, and during any extension of the school year.</b></p> <p>Scientifically based research strategies to be used:</p> <ul style="list-style-type: none"> <li>• Utilize adopted Standards and Curriculum: CA Common Core Standards, NGSS, CCUSD core materials</li> </ul>

	<ul style="list-style-type: none"> <li>• STEM Focus</li> <li>• ELD Instruction: <i>Pearson</i></li> <li>• Response to Intervention</li> <li>• Site Leadership</li> <li>• Professional Learning Community/Collaboration: <i>Mattos/Muhammad</i></li> <li>• District/School Leadership Training: <i>Mattos/Muhammad</i></li> <li>• Instructional Quality: <i>Teach Like a Champion (Lemov)</i></li> <li>• Cognitively Guided Instruction</li> <li>• Project Based Learning</li> <li>• Inquiry Based Learning</li> <li>• Learn to Type 4</li> <li>• Achieve 3000</li> </ul> <p>Practices that will be put into place to ensure all students meet the State's proficiency levels:</p> <ul style="list-style-type: none"> <li>• Setting high expectations and ambitious, yet achievable goals for all students.</li> <li>• Guiding question: Based on the data should we continue to do what we've been doing the way we've been doing it?</li> </ul> <ul style="list-style-type: none"> <li>• Thorough, comprehensive, and continuous analysis of data; use of formative assessments, common assessments, and summative assessments for providing detailed information on what students know and don't know and data-based decision making in planning the next steps for instruction.</li> <li>• SMART Goal Setting Process</li> <li>• Standards Based Instruction guided by CA Common Core Standards and NGSS.</li> <li>• Continued professional development: STEM Instruction, Cognitive Guided Instruction, technology use, running records training, Project Stellar, Observation Protocol for Academic Literacy, Professional Conferences, Professional Learning Community/Collaboration</li> <li>• Observation of successful classrooms employing CGI Mathematics, ELD, Project based learning, Inquiry Based learning, and infusing technology into the curriculum.</li> <li>• Continued implementation of High Engagement strategies</li> </ul> <p>Extended learning activities planned for struggling students: Targeted Group Interventions – strategic instruction added to student's core instruction:</p> <ul style="list-style-type: none"> <li>• ELA</li> <li>• ELD</li> <li>• Mathematics</li> </ul>
<p><b>What will the adults do differently?</b></p>	<p>New Action Steps:</p> <ul style="list-style-type: none"> <li>• Professional Learning Community collaboration, planning, goal setting, data analysis</li> <li>• Targeted intervention based on data with support from site personnel (i.e. intervention teacher and Title I instructional assistants )</li> <li>• Development and administration of common formative assessments and data analysis by student/by strand</li> </ul>
<p><b>What will be the impact on students?</b></p>	<p>Impact:</p> <ul style="list-style-type: none"> <li>• Improved student proficiency in core subjects for at risk students</li> </ul>

	<ul style="list-style-type: none"> <li>• Greater academic support for at risk students</li> <li>• Greater differentiation of instruction through intervention and enrichment for all students</li> </ul>
<p><b>How will action steps be monitored?</b></p>	<p>Responsibility:</p> <ul style="list-style-type: none"> <li>• Cyclical long and short term review – teachers, certificated support staff, and principal</li> <li>• Analysis, assessment, data collection, design and implement targeted instruction – teachers and principal</li> <li>• Data analysis – teachers, certificated support staff, and principal</li> <li>• Collection of PLC documents: agendas, minutes, notes, etc.</li> </ul>
<p><b>Timeline</b></p>	<ul style="list-style-type: none"> <li>• Grade Level Professional Learning Community/Collaboration on Wednesday Meeting Days and once a week during PE</li> <li>• Monthly Whole School Professional Learning Community/Collaboration during Wednesday Meeting Days</li> <li>• Bi-Weekly Leadership Meetings: Review of PLC, staff development, next steps: Principal, Grade Level Leads, STEM Committee and Technology committee.</li> <li>• Three (per year) release days per teacher for administration of running record assessments</li> <li>• Three (per year) release days for grade level PLC time to monitor effectiveness, analyze data, create or modify assessments and modify intervention. All meetings are done with the Principal.</li> <li>• Development of intervention schedule and pilot implementation beginning August 2014</li> </ul>
<p><b>Budget</b></p>	<ul style="list-style-type: none"> <li>• Expenditures as listed in Part I: 51,122(Title I)</li> </ul>

<p><b>IV. Required Component (3)</b></p> <p><b>Required Component (4)</b></p> <p><b>Required Component (10)</b></p>	<p>Provide an assurance that the school will spend not less than 10 percent of the Title I funds made available to the school for each fiscal year that the school is in program improvement status, for the purpose of providing to the school's teachers and principal high-quality professional development that —</p> <p>(a) directly addresses the academic achievement problem that caused the school to be identified for program improvement;</p> <p>(b) meets the requirements for professional development activities under section 1119; and</p> <p>(c) is provided in a manner that affords increased opportunity for participating in that professional development</p> <p>Specify how the funds described above in (3) will be used to remove the school from program improvement status.</p> <p>Incorporate a teacher mentoring program.</p>
<p><b>Action Steps</b></p>	<p>Professional development for Teachers and Principal on common core standards, improving instruction, Professional Learning Communities, development of quality assessments, and RtI through training, observations, and collaboration:</p> <ul style="list-style-type: none"> <li>• Site Leadership Planning– summer and weekly planning for school-wide PLC implementation (District Sponsored and site funds -- Title I)</li> <li>• Wednesday Professional Learning Community collaboration</li> </ul>

	<ul style="list-style-type: none"> <li>• Monthly Elementary Administrator Trainings – Principal's PLCs, Elementary Principals Meetings, Administrative Council book study (District sponsored)</li> <li>• Professional Learning Communities training - Principal and leadership team to attend multiple trainings and meetings; additional staff to attend one day trainings (District Sponsored)</li> <li>• Site staff meetings focused on topics such as Professional Learning Communities, progress monitoring, running records implementation, high student engagement, common core, NGSS</li> <li>• Cognitively Guided Instruction (CGI) in mathematics – Principal, teachers to attend multiple trainings and observations; additional teachers to attend observations as permitted Title I</li> <li>• Common Core Standards Training – Teachers district-wide will be trained on unwrapping and utilization of the CA Common Core Content Standards (District Sponsored)</li> <li>• Common Assessment Planning Release Days – Teachers will design grade level common assessment and reporting procedures (District Sponsored)</li> <li>• Peer Mentoring – Release time for grade-level and cross-grade level observations of peer classroom teaching strategies and best practices, debriefing and coaching. (Title I)</li> </ul>
<p><b>How will action steps be monitored?</b></p>	<p>Monitoring Practices:</p> <ul style="list-style-type: none"> <li>• Principal to participate in, monitor, and observe in all classrooms and site meetings</li> <li>• PLC (grade-level and articulated collaboration) – analyze/review (review and discuss implementation of various trainings including schedule and follow-up meetings) benchmark, summative, formative assessment data – refine instruction, lesson design, incorporate strategies for all students (including "at-risk and high achievers), review/analyze student work – areas of growth and needs</li> <li>• Classroom observations by Principal to monitor implementation of various trainings</li> <li>• Debriefing and reflection meetings with site leadership team as well as collaboration with administrators throughout CCUSD</li> </ul>
<p><b>Timeline</b></p>	<ul style="list-style-type: none"> <li>• Summer Leadership: 4 hours in August 2014</li> <li>• Professional Learning Communities, Wednesdays, 2:05 – 4:05,</li> <li>• Staff meetings with professional development components</li> <li>• Monthly Elementary Administrator Trainings: August 2014 to June 2015</li> <li>• Common Core Standards Training: 1 day per grade level, 8 hours PLC per grade level, 2 days per grade level representative</li> <li>• Common Assessment Data Analysis, Collaboration and Planning: PLCs and 1 per trimester</li> <li>• CGI trainings: ongoing</li> <li>• Peer Observation and Coaching: as needed</li> <li>• Staff Development Days–1 per year</li> </ul>
<p><b>Budget</b></p>	<p><b>As listed in Part I</b></p>

**V. Required Component (6)** Describe how the school will provide written notice about the identification to parents of each student enrolled in such school, in a format and, to the extent practicable, in a language that the parents can understand.

<p><b>Required Component (8)</b> <b>Action Steps</b></p>	<p><b>Include strategies to promote effective parental involvement in the school.</b></p> <ul style="list-style-type: none"> <li>• Three Way Pledge is discussed and completed at mandatory parent/teacher conferences (1<sup>st</sup> trimester)</li> <li>• Parental Involvement Policy – including General Expectations, Implementation of Components, Shared Responsibilities – updated annually by School Site Council with input from ELAC Committee.</li> <li>• School Site Council Meetings</li> <li>• ELAC Meetings</li> <li>• Additional activities designed to increase home-school partnership for the at-risk subgroups: <ul style="list-style-type: none"> <li>○ Back-to-School Night – Review of school programs and expectations for achievement and behavior.</li> <li>○ Character education, intervention classes, before and after school classes and activities.</li> <li>○ Family Center providing services to include counseling, parent education, and access to community resources</li> <li>○ Family Nights sponsored by El Rincon PTA and El Rincon Booster Club</li> <li>○ Parent Health Workshop sponsored by El Rincon PTA</li> </ul> </li> <li>• Home School communication through weekly emails, phone calls, website and calendar</li> <li>• All School documents translated into Spanish</li> </ul>
<p><b>What will the adults do differently?</b></p>	<ul style="list-style-type: none"> <li>• Parents will be given opportunities to be involved in their child's education through participation in school events, parent meetings, and parent education activities. They will gain strategies to use on a daily basis to help their child with schoolwork/homework, review and study for tests, and to take an active role in the educational process. Meetings will be provided in and/or translated into English and Spanish.</li> <li>• In working with parents, teachers will gain insight and knowledge about students and their family – and will be better able to work on individual needs and strengths of these students.</li> </ul>
<p><b>What will be the impact on students?</b></p>	<ul style="list-style-type: none"> <li>• The impact of parental involvement for our students at El Rincon will be greater student success both academically through increased student achievement as well as socially/emotionally as students understand the support that they have from their parents as well as the value their parents place on their education.</li> </ul>
<p><b>How will action steps be monitored?</b></p>	<ul style="list-style-type: none"> <li>• All communication, distribution of letters, planning of events will be facilitated and/or monitored by Principal.</li> </ul>
<p><b>Timeline</b></p>	<ul style="list-style-type: none"> <li>• Parent Conferences: December 2013</li> <li>• School Site Council: 7 times per year</li> <li>• ELAC meetings: quarterly</li> <li>• Back to School Night: September 2014</li> <li>• Family Center: Monday, Tuesday, Wednesday and Thursday during the school year, revised schedule for summer</li> <li>• Parent Health Workshops: Spring 2014</li> <li>• Home School communication through weekly emails, phone calls, website and calendar</li> </ul>



	<p>Parent Education:</p> <ul style="list-style-type: none"> <li>• Parent Health Workshop: \$750 (Title I)</li> </ul>
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<p><b>VI. Required Component (7)</b></p>	<p><b>Specify the responsibilities of the school, the local educational agency, and the State educational agency serving the school under the plan, including the technical assistance to be provided by the local educational agency.</b></p>
<p><b>Action Steps</b></p>	<p>The LEA has provided assistance to the school in all areas (data analysis, professional development, school budget):</p> <ul style="list-style-type: none"> <li>• PI – Title I Workshop/Training – October 2013</li> <li>• Coordination/Facilitation of:</li> <li>• Monthly Meetings to review PLC activities, staff development, budgeting and next steps: Principal, Assistant Superintendent of Educational Services, and Categorical Programs Director</li> <li>• Running Records training – Site PD for administration of running records provided by district personnel</li> <li>• Monthly Elementary Administrator trainings focused on Professional Learning Communities, RtI</li> </ul>
<p><b>How will action steps be monitored?</b></p>	<p>Principal, Assistant Superintendent of Educational Services, and Categorical Programs Director will be responsible for making arrangements for training and continued professional development and overview of the action plan. Information on the specifics will be shared with all staff, parents, and the El Rincon community.</p>
<p><b>Timeline</b></p>	<p>See Action Steps</p>
<p><b>Budget</b></p>	<p>Total 2013-2014 Title I Budget Allocation: \$51,122</p>

**14.3a Approval of Resolution #9 / 2013-2014 Ordering an Election and Establishing Specifications of the Election Order**

The resolution before the Board of Education calls an election within the District for the purpose of approving school bonds, to request the Los Angeles County Registrar of Voters to conduct the elections on behalf of the District, and to authorize the preparation of election materials including ballot arguments and tax rate statement, to be included in the ballot pamphlet.

State law requires the Board of Education to order school district elections. The Los Angeles County Registrar of Voters will conduct the elections on behalf of the District, including publishing all required notices. This resolution meets the statutory requirements for describing the projects to be funded with the proceeds of the bonds, which is included as Exhibit B to the resolution. A 75-word summary of the measure, as it will appear on the ballot, is also included in the resolution as Exhibit A. The resolution also authorizes the preparation and filing of a tax rate statement, which must be included in the ballot pamphlet, describing the anticipated rates of tax throughout the life of the bond issue. The resolution also authorizes, but does not commit, the Board of Education and/or individual members of the Board of Education to prepare and sponsor a ballot argument in support of the bond measure. No more than five (5) persons may sign the ballot argument.

This election will be called under constitutional and statutory provisions that require fifty-five percent (55%) voter approval, and certain accountability requirements, including annual independent financial and performance audits of how funds are spent, and the formation of a Citizens' Bond Oversight Committee. Following adoption, the resolution (including the signed tax rate statement) must be delivered to the Registrar of Voters and the Board of Education of Supervisors. State law requires that 2/3<sup>rd</sup> of a school Board of Education support the resolution calling an election requiring 55% voter approval. At least four (4) Board of Education members must be present and vote "Yes" in order to call the election.

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District approve Resolution #9 / 2013-2014 authorizing a bond election for June 3, 2014.

**Moved by:**

**Seconded by:**

**Vote:**

RESOLUTION NO. 9

RESOLUTION OF THE BOARD OF EDUCATION OF CULVER CITY UNIFIED SCHOOL DISTRICT ORDERING AN ELECTION, AND ESTABLISHING SPECIFICATIONS OF THE ELECTION ORDER

WHEREAS, the Board of Education (the "Board") of the Culver City Unified School District (the "District") is committed to improve the quality of education in Culver City public schools by providing highly effective, high performing learning environments, and by upgrading aging schools, classrooms, science labs and computer systems to keep pace with learning technology; and

WHEREAS, the Board acknowledges that for our students to be prepared for college and career choices they must be skilled in the use of 21<sup>st</sup> Century technologies; and

WHEREAS, many of the District's 1950's era classrooms have inadequate electrical capacity and out-of-date science lab equipment which cannot adequately integrate modern classroom learning technology; and

WHEREAS, the Board further insists that all of the District's classrooms must be safe, secure, and free of unhealthy asbestos, fungus, mold and other hazardous materials; and

WHEREAS, the State of California (the "State") is unable to provide the District with enough money for the District to adequately update its educational facilities; and

WHEREAS, the Board believes it is in the best interest of the District to address facility improvements now before they become more pressing and more costly; and

WHEREAS, to improve and standardize our learning environments, the District must secure local funding that the State cannot take away; and

WHEREAS, the Board has received information regarding the feasibility of a local bond measure and the District's bonding capacity; and

WHEREAS, a local measure will help provide funds that cannot be taken away by the State to upgrade aging schools, protect student health and safety, and improve the quality of education; and

WHEREAS, such measure will include mandatory taxpayer protections, including an independent citizens' oversight committee and mandatory audits to ensure funds are spent as promised; and

WHEREAS, the Board and District has solicited stakeholder and community input on school priorities from parents, teachers, staff and the community; and

WHEREAS, Proposition 46, approved by the voters of the State on June 3, 1986 ("Proposition 46"), amended Section 1(b) of Article XIII A of the California Constitution by adding a provision that exempts from the 1% of full cash value limitation, those *ad valorem* taxes used to pay for debt service on any bonded indebtedness for the acquisition or improvement of real property approved on or after July 1, 1978, by two-thirds of the votes cast by voters voting on the proposition; and

WHEREAS, on November 7, 2000, the voters of California approved the Smaller Classes, Safer Schools and Financial Accountability Act ("Proposition 39") which reduced the voter threshold for *ad valorem* tax levies used to pay for debt service on bonded indebtedness to 55% of the votes cast on a school district general obligation bond; and

WHEREAS, concurrent with the passage of Proposition 39, Chapter 1.5, Part 10, Division 1, Title 1 (commencing with Section 15264) of the Education Code (the "Act") became operative and established requirements associated with the implementation of Proposition 39; and

WHEREAS, the Board desires to make certain findings herein to be applicable to this election order and to establish certain performance audits, standards of financial accountability and citizen oversight that are contained in Proposition 39 and the Act; and

WHEREAS, the Board desires to authorize the submission of a proposition to the District's voters at an election to authorize the issuance of bonds to pay for certain necessary improvements and enhancements to District educational facilities; and

WHEREAS, the Board hereby determines that, in accordance with Opinion No. 04-110 of the Attorney General of the State of California, the restrictions in Proposition 39 which prohibit any bond money from being wasted or used for inappropriate administrative salaries or other operating expenses of the District shall be enforced strictly by the District's Citizens' Oversight Committee; and

WHEREAS, pursuant to Education Code Section 15270, based upon a projection of assessed property valuation, the Board has determined that, if approved by voters, the tax rate levied to meet the debt service requirements of the bonds proposed to be issued will not exceed the Proposition 39 limits per year per \$100,000 of assessed valuation of taxable property; and

WHEREAS, Section 9400 *et seq.* of the Elections Code of the State of California (the "Elections Code") requires that a tax rate statement be contained in all official materials relating to the election, including any ballot pamphlet prepared, sponsored, or distributed by the District; and

WHEREAS, the Board desires to authorize the filing of a ballot argument in favor of the proposition to be submitted to the voters at the election; and

WHEREAS, pursuant to the California Elections Code, it is appropriate for the Board to request consolidation of the election with any and all other elections to be held on Tuesday, June 3, 2014, and to request the Los Angeles County Registrar of Voters to perform certain election services for the District;

NOW THEREFORE, THE BOARD OF EDUCATION OF THE CULVER CITY UNIFIED SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

Section 1. That the Board, pursuant to Education Code Sections 15100 *et seq.*, 15264 *et seq.*, and Government Code Section 53506, hereby requests the Los Angeles County Registrar of Voters to conduct an election under the provisions of Proposition 39 and the Act and submit to the electors of the District the question of whether bonds of the District in the aggregate principal amount of \$106,000,000 (the "Bonds") shall be issued and sold for the purpose of raising money for

the projects described in Exhibits "A" and "B" hereto. Both exhibits are directed to be printed in the voter pamphlet.

Section 2. That the date of the election shall be June 3, 2014.

Section 3. That the purpose of the election shall be for the voters in the District to vote on a proposition, a copy of which is attached hereto and marked Exhibit "A," incorporated by reference herein, and containing the question of whether the District shall issue the Bonds to pay for improvements to the extent permitted by such proposition. In compliance with Proposition 39 and the Act, the ballot propositions in Exhibits "A" and "B" are subject to the following requirements and determinations:

(a) the proceeds of the sale of the Bonds shall be used only for the purposes set forth in the ballot measure and not for any other purpose, including teacher or administrator salaries or other school operating expenses;

(b) that the Board, in establishing the projects set forth in Exhibit "B," evaluated the safety, class size reduction, computer and information technology needs of the District as well as the importance of the projects to student achievement and high quality instruction;

(c) that the Board shall cause an annual, independent performance audit to be conducted to ensure that the Bond monies get spent only for the projects identified in Exhibit "B" hereto;

(d) that the Board shall cause an annual, independent financial audit of the proceeds from the sale of Bonds to be conducted until all of the Bond proceeds have been expended;

(e) that the Board shall appoint a Citizens' Oversight Committee in compliance with Education Code Section 15278 no later than 60 days after the Board enters the election results in its minutes pursuant to Education Code Section 15274; and

(f) that the tax levy authorized to secure the Bonds of this election shall not exceed the Proposition 39 limits per \$100,000 of taxable property in the District when assessed valuation is projected by the District to increase in accordance with Article XIII A of the California Constitution.

Section 4. That the authority for ordering the election is contained in Education Code Sections 15100 *et seq.*, 15264 *et seq.*, and Government Code Section 53506.

Section 5. That the authority for the specifications of this election order is contained in Sections 5322 of the Education Code.

Section 6. That the Los Angeles County Registrar of Voters and the Los Angeles County Board of Supervisors are hereby requested to consolidate the election ordered hereby with any and all other elections to be held on June 3, 2014 within the District.

Section 7. That the Secretary of the Board is hereby directed to deliver a certified copy of this Resolution to the Los Angeles County Registrar of Voters no later than March 7, 2014.

Section 8. That any Bonds issued pursuant to Section 15264 *et seq.* of the Education Code hereto shall have a maturity not exceeding twenty-five (25) years, and Bonds issued pursuant to

Section 53506 of the Government Code shall have a maturity not exceeding forty (40) years. The maximum rate of interest on any Bond shall not exceed the maximum rate allowed by Education Code Sections 15140 to 15143, as modified by Government Code Section 53531.

Section 9. That the Board requests the governing body of any such other political subdivision, or any officer otherwise authorized by law, to partially or completely consolidate such election and to further provide that the canvass of the returns of the election be made by any body or official authorized by law to canvass such returns, and that the Board consents to such consolidation.

Section 10. Pursuant to Section 5303 of the Education Code and Section 10002 of the Elections Code, the Board of Supervisors of Los Angeles County is requested to permit the Registrar of Voters to render all services specified by Section 10418 of the Elections Code relating to the election, for which services the District agrees to reimburse Los Angeles County, such services to include the publication of a Formal Notice of School Bond Election and the mailing of the sample ballot and tax rate statement (described in Section 9401 of the Elections Code) pursuant to the terms of Section 5363 of the Education Code and Section 12112 of the Elections Code.

ADOPTED, SIGNED AND APPROVED this 25<sup>th</sup> day of February, 2014.

BOARD OF EDUCATION OF THE CULVER CITY  
UNIFIED SCHOOL DISTRICT

By \_\_\_\_\_  
President

Attest:

\_\_\_\_\_  
Secretary

STATE OF CALIFORNIA    )  
                                  )ss  
LOS ANGELES COUNTY    )

I, David LaRose, do hereby certify that the foregoing is a true and correct copy of Resolution No. 9, which was duly adopted by the Board of Education of the Culver City Unified School District at the meeting thereof held on the 25<sup>th</sup> day of February, 2014, and that it was so adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTIONS:

By \_\_\_\_\_  
Secretary

EXHIBIT A

“To upgrade and repair Culver City schools and support quality education with funding that cannot be taken away by State government, shall Culver City Unified School District improve classrooms, science labs, computers/learning technology, repair leaking roofs, old plumbing, inadequate electrical systems, and aging school buildings/restrooms, improve school safety, remove hazardous asbestos, make needed seismic repairs, and upgrade, construct, and acquire classrooms, school facilities, sites/equipment, by issuing \$106,000,000 in bonds, at legal rates, with independent oversight and audits?”

Bonds – Yes

Bonds – No



## EXHIBIT B

### FULL TEXT BALLOT PROPOSITION OF THE CULVER CITY UNIFIED SCHOOL DISTRICT BOND MEASURE ELECTION JUNE 3, 2014

The following is the full proposition presented to the voters by the Culver City Unified School District.

“To upgrade and repair Culver City schools and support quality education with funding that cannot be taken away by State government, shall Culver City Unified School District improve classrooms, science labs, computers/learning technology, repair leaking roofs, old plumbing, inadequate electrical systems, and aging school buildings/restrooms, improve school safety, remove hazardous asbestos, make needed seismic repairs, and upgrade, construct, and acquire classrooms, school facilities, sites/equipment, by issuing \$106,000,000 in bonds, at legal rates, with independent oversight and audits?”

#### PROJECT LIST

The Board of Education of the Culver City Unified School District is committed to improving the quality of education by providing students and teachers with safe and secure facilities with up-to-date technology infrastructure needed to prepare students for 21<sup>st</sup> Century academic standards and jobs. To that end, the Board evaluated the District’s urgent and critical facility needs, including **safety** issues, class size, computer and information technology, enrollment trends and is preparing a Facilities Master Plan the draft of which as of February 25, 2014 is incorporated herein in its entirety, to develop the scope of projects to be funded. The District conducted a facilities evaluation and received public input in developing this Project List. Teachers, staff, community members and the Board have prioritized the key health and safety needs so that the most critical facility needs are addressed. The Board concluded that if these needs are not addressed now, the problems will only become more pressing and expensive to address. **Therefore, in approving this Project List, the Board of Education determines that the District MUST:**

- (i) **Remove asbestos, fungus, mold and other hazardous materials from school buildings.**
- (ii) **Improve earthquake and fire safety of all school buildings.**
- (iii) **Replace aging science labs with modern labs and up-to-date science equipment.**
- (iv) **Repair or replace old, leaky roofs, worn-out floors, plumbing and inadequate electrical systems.**
- (v) **Adhere to specific fiscal accountability safeguards such as:**
  - (a) **PROHIBIT SACRAMENTO FROM TAKING ANY OF THE FUNDS RAISED.**
  - (b) **All expenditures will be subject to annual independent financial audits.**
  - (c) **No funds will be used for administrators’ salaries and/or pensions.**
  - (d) **ALL FUNDS WILL STAY IN THE DISTRICT AND BE SUBJECT TO LOCAL CONTROL.**
  - (e) **An independent Citizens’ Oversight Committee will be appointed to ensure that all funds are spent only as authorized.**

The Project List includes the following types of upgrades and improvements at every District school:

**Local School Repair and Upgrade Projects**  
**To Create Effective and High Performing Learning Environments**

**Goal and Purpose:** To provide local funds which cannot be taken away by Sacramento so that facilities and equipment needed to prepare students for college and good paying jobs in fields like science, technology, and skilled trades can be provided, every local school will benefit from projects including:

- Provide modern job and vocational training classrooms and facilities to prepare students for 21<sup>st</sup> Century jobs.
- Repair or replace old, worn-out school floors and walls, restrooms, windows, and leaky roofs.
- Replace and repair aging school plumbing systems and restrooms.
- Repair, modernize, construct and acquire classrooms, replacing out-of-date science labs, facilities, equipment with up-to-date classrooms and science equipment.
- Add electrical service capacity to relieve overloaded electrical systems so that it can handle modern instructional technology.

**Energy Efficiency – Returning Savings to the Classroom**

- Install energy efficient systems to save money and protect the quality of instruction in core subjects like reading, math, science and technology.
- Replace older heating, ventilation, air conditioning and lighting systems with building code compliant, energy efficient systems which will save money for educational uses.

**School Safety, Security and Health Wellness Projects**

**Goal and Purpose:** Since good, safe and up-to-date schools help protect and improve local property values and, improve the quality of teaching especially in the areas of science, technology, arts and music, every school and school sites will benefit from a variety of health and safety projects, such as:

**Student Safety and Security**

- Improve the **earthquake safety** of school buildings.
- Upgrade **fire safety** systems of older buildings including fire alarm equipment and sprinklers to make students safe in the event of an emergency.
- Renovate older school playgrounds and facilities to ensure they are safe for students and community use.
- Improve lighting, fencing, windows, locks and other **security systems** to ensure safe school environments.
- Upgrade schools to improve accessibility by disabled students and teachers.

## **Student Health**

- **Remove hazardous materials like asbestos, fungus or mold from older school sites.**
- **Upgrade heating, air conditioning and air filtration to ensure healthy learning environments.**

## **District-Wide Instructional Technology and Infrastructure Projects To Standardize Learning Spaces for 21<sup>st</sup> Century Skills**

**Goal and Purpose: Since there are many classrooms in Culver City schools that are so old that teachers cannot even plug in computers or printers, school electrical systems need to be upgraded so that Culver City schools can offer 21<sup>st</sup> Century learning technology and computer science to students:**

- Upgrade and purchase computers and modern learning technology for the classroom for improved student performance.
- Provide up-to-date technology, data and communication equipment.
- Upgrade and expand wireless systems, telecommunications, Internet and network connections.
- Upgrade and replace computers, hardware systems, classroom and library technology and teaching equipment to enhance instruction.
- **Upgrade and repair aging school electrical systems so that schools can have modern computers and learning technology.**

\* \* \*

The listed projects will be completed as needed. Each project is assumed to include its share of furniture, equipment, architectural, engineering, and similar planning costs, program management, staff training expenses and a customary contingency, and escalation for unforeseen design and construction costs. In addition to the listed projects stated above, the Project List also includes the payment of the costs of preparation of all facility planning, facility assessment reviews, environmental studies, construction documentation, inspection and permit fees, and temporary housing of dislocated District activities caused by bond projects. The upgrading of technology infrastructure includes, but is not limited to, computers, projectors, portable interface devices, servers, switches, routers, modules, interactive technology boards, sound projection systems, printers, digital white boards, document projectors, upgrade voice-over-IP, phone systems, call manager and network security/firewall, and other miscellaneous equipment and software. The District may establish a classroom technology fund to keep the technology up-to-date and ensure local schools keep pace with advancing technology. The repair of school facilities includes: the modernization of classrooms, including cabinetry, duct work, wiring, electrical systems, upgrading/replacing school site parking, campus accessibility, roadways, entrances and exits, utilities, including the installation of alternative energy systems such as, but not limited to, solar panels; upgrade irrigation systems, grounds, playground equipment, hard court surfaces, cracked concrete, asphalt and brick surfaces, shade structures for student assembly and protecting students from inclement weather during lunch, libraries, and District support facilities; installing enhanced signage and fire sensors; improving

restrooms and drinking fountains; upgrading heating, ventilation and air conditioning systems, athletic facilities, gyms, swimming pools and play fields for safety and operational efficiency; renovating and painting interior and exterior building surfaces to extend their useful life; installing security, safety and communication systems and equipment; replacing portable classrooms and renovating auditoriums; upgrading window and floor coverings (including tiles and carpeting) and kitchen equipment. The Project List also includes the refinancing of any outstanding lease obligations, or the bridge loans taken to initiate voter approved projects; the financing/refinancing of real property acquisition and improvements; and acquiring land, making site improvements, building infrastructure and/or constructing additional facilities thereon, for the purpose of expanding instructional programs to meet future educational demands. The allocation of bond proceeds may be affected by the District's receipt of State matching funds and the final costs of each project. In the absence of State matching funds, which the District will pursue to reduce the District's share of the costs of the projects, the District may not be able to complete some of the projects listed above. The budget for each project is an estimate and may be affected by factors beyond the District's control. Some projects throughout the District may be undertaken as joint use projects in cooperation with other local public or non-profit agencies. The final cost of each project will be determined as plans are finalized, construction bids are awarded and projects are completed. Based on the final costs of each project, certain of the projects described above may be delayed or may not be completed. Demolition of existing facilities and reconstruction of facilities scheduled for repair and upgrade may occur, if the Board determines that such an approach would be more cost-effective in creating enhanced and operationally efficient campuses. Necessary site preparation/restoration and landscaping, may occur in connection with new construction, renovation or remodeling, or installation or removal of relocatable classrooms, including ingress and egress, removing, replacing, or installing irrigation, utility lines, trees and landscaping, redirecting fire access, and acquiring any necessary easements, licenses, or rights of way to the property.

Bond proceeds shall be expended only for the specific purposes identified herein. Proceeds of the bonds may be used to pay or reimburse the District for the cost of District staff when performing work on or necessary and incidental to the bond projects. The District shall create an account into which proceeds of the bonds shall be deposited and comply with the reporting requirements of Government Code § 53410.

**FISCAL ACCOUNTABILITY:** IN ACCORDANCE WITH EDUCATION CODE SECTION 15272, THE BOARD OF EDUCATION WILL APPOINT A CITIZENS' OVERSIGHT COMMITTEE AND CONDUCT ANNUAL INDEPENDENT AUDITS TO ASSURE THAT FUNDS ARE SPENT ONLY ON DISTRICT PROJECTS AND FOR NO OTHER PURPOSE. THE EXPENDITURE OF BOND MONEY ON THESE PROJECTS IS SUBJECT TO STRINGENT FINANCIAL ACCOUNTABILITY REQUIREMENTS. BY LAW, PERFORMANCE AND FINANCIAL AUDITS WILL BE PERFORMED ANNUALLY, AND ALL BOND EXPENDITURES WILL BE MONITORED BY AN INDEPENDENT CITIZENS' OVERSIGHT COMMITTEE TO ENSURE THAT FUNDS ARE SPENT AS PROMISED AND SPECIFIED. THE CITIZENS' OVERSIGHT COMMITTEE MUST INCLUDE, AMONG OTHERS, REPRESENTATION OF A BONA FIDE TAXPAYERS ASSOCIATION, A BUSINESS ORGANIZATION AND A SENIOR CITIZENS ORGANIZATION. NO DISTRICT EMPLOYEES OR VENDORS ARE ALLOWED TO SERVE ON THE CITIZENS' OVERSIGHT COMMITTEE.

**No Administrator Salaries:** Proceeds from the sale of the bonds authorized by this proposition shall be used only for the acquisition, construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, and not

for any other purpose, including teacher and school administrator salaries and other operating expenses.

**BOARD REPORT**

**2/25/14  
14.3b**

**14.3b Approval of Agreement with Century Paving for Asphalt Repair**

In order to proceed with necessary improvements to various asphalt pathways in the District, the attached agreement with Century Paving, at a cost not to exceed \$4,536, requires approval.

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District approve the attached agreement with Century Paving.

**Moved by:**

**Seconded by:**

**Vote:**

# CenturyPaving

ASPHALT • SEALCOATING • STRIPING

14630 E. Firestone Blvd.  
La Mirada, CA 90638-5991  
TEL (714) 522-2910  
FAX (714) 522-2917  
Contractor's License #311456

Culver City Unified School District  
11102 Lucerne Avenue  
Culver City, CA 90230  
Attn: Mike Korgan

P: 310-842-4203  
F: 310-842-4210

Job Address: Culver City High School And Maintenance Building:

1. Remove and haul away asphalt & dirt approx. 516 s/f to a depth of 3" in (5) locations. ( pipe area at entrance, half moon, trench by outfield, dugout area, tennis courts)
2. Grade and compact subgrade.
3. Pave approx. 516 s/f with 3" of hot mix asphalt in (1) move and (5) locations.

Price: \$4,536.00

Price includes prevailing wage rates.

BASED ON ( 1 ) MOVE  
PAYABLE ON COMPLETION

Date: February 17 20 14

Per \_\_\_\_\_  
Kyle Gilbert

ACCEPTANCE  
(By Owner, Agent, or General Contractor)

I/we accept the within proposal. You are authorized to perform the work comprehended hereunder and I/we agree to pay the said amount in accordance with the terms set forth.

All of the terms on the reverse side are incorporated herein and made a part hereof.

COMPANY \_\_\_\_\_ By \_\_\_\_\_

1 1/2% SERVICE CHARGE PER MONTH APPLIED TO ALL PAST DUE BALANCES.

**BOARD REPORT**

**2/25/14  
14.3c**

**14.3c Ratification of Agreement with Specialty Doors for Gym Bleacher Repair**

In order to proceed with necessary repairs to the Culver City High School gym bleachers, two agreements with Specialty Door, at a cost not to exceed \$4,451.28, require ratification.

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District ratify the attached agreements with Specialty Door.

**Moved by:**

**Seconded by:**

**Vote:**





P.310-647-7999 F.310-647-7917

February 3, 2014

License #784948

Culver City USD
Attn: Alain
Site: 11102 Lucerne Ave.
Culver City, Ca.

Phone.310.842.4203 818.482.4948
Fax.310.842.4210

Subject: Gym Bleachers

The following shall constitute our proposal to furnish and install the following materials:

- Remove existing motor and gear box
Install (1) new motor and gear box
Make related mechanical and electrical connections and test for proper operation

Customer agrees that all materials and labor not expressly included in this proposal are excluded. Unless otherwise specified, selection of materials shall be at Specialty Doors' sole discretion. Customer acknowledges that it will be responsible for any additional charges resulting from changes requested by Customer.

Total Price: \$2,249.97

Payment Terms: Net 10 Days

Exclusions:

- This proposal does not include any finish work, such as painting, patching or similar items; tile, marble or other patch or repair work; repairs or patches to ceiling or surrounding areas, including caulking and/or sealant; floor leveling, if necessary; structural work or support; removal and/or demolition in order to ready the area for installation; and/or any scissor lifts, forklifts or other similar items necessary for installation or hidden damage. Due to the unpredictable nature of tempered glass-SD&A will not be held responsible should glass break upon repair and or installation. If applicable any paint or stain will be matched "best as possible" but may not be exact.
Any bonds, permits, inspections, or similar items are not included
Specialty Doors + Automation, Inc. shall not be responsible for omissions or errors of other trades
Prevailing wage, safety classes, special endorsements or wordings for insurance certificates or similar items are not included and will be billed accordingly

General Conditions:

- Total price listed above is contingent upon final field inspection and verification of measurements.
Specialty Doors is not responsible for pricing, typographical, or other similar errors in this proposal and the total price reflected in this Proposal is subject to adjustment in such event.
Total price reflected is valid for 10 days from date of this proposal.
Specialty Doors shall not be liable for any delay in manufacture, delivery or installation due to fires, strikes, delays in transportation, accidents, inability to procure supplies or materials or other contingencies beyond the control of Specialty Doors or his suppliers.
Total price reflected does not include any initial service call (if applicable).
Customer shall be responsible for any power source necessary for operation of doors, which source must be within 5' of installation.
All lead times suggested on this proposal are approximations unless the word "firm" is written and acknowledged by Specialty Doors + Automation.
Customer's acceptance, either personal or through his/her agent(s) and or employee(s) of the work ordered shall be deemed as full acceptance.

Continued on next page.....



P. 310-647-7999 F. 310-647-7917

December 2, 2013

License #784948

Culver City USD  
 Attn: Alain  
 Site: 11102 Lucerne Ave.  
 Culver City, Ca.

Phone.310.842.4203 Fax.310.842.4210

**Subject: Bleacher Repair**

The following shall constitute our proposal to furnish and install the following materials:

- Install (30) new tier catches
- Install support angle
- Lube all points of friction

**Note:**

- Estimate includes initial service call on 11/20/13

Customer agrees that all materials and labor not expressly included in this proposal are excluded. Unless otherwise specified, selection of materials shall be at Specialty Doors' sole discretion. Customer acknowledges that it will be responsible for any additional charges resulting from changes requested by Customer.

**Total Price: \$2,201.31****Payment Terms: Net 10 Days****Exclusions:**

1. This proposal does not include any finish work, such as painting, patching or similar items; tile, marble or other patch or repair work; repairs or patches to ceiling or surrounding areas, including caulking and/or sealant; floor leveling, if necessary; structural work or support; removal and/or demolition in order to ready the area for installation; and/or any scissor lifts, forklifts or other similar items necessary for installation or hidden damage. Due to the unpredictable nature of tempered glass-SD&A will not be held responsible should glass break upon repair and or installation. If applicable any paint or stain will be matched "best as possible" but may not be exact.
2. Any bonds, permits, inspections, or similar items are not included
3. Specialty Doors + Automation, Inc. shall not be responsible for omissions or errors of other trades
4. Prevailing wage, safety classes, special endorsements or wordings for insurance certificates or similar items are not included and will be billed accordingly

**General Conditions:**

1. Total price listed above is contingent upon final field inspection and verification of measurements.
2. Specialty Doors is not responsible for pricing, typographical, or other similar errors in this proposal and the total price reflected in this Proposal is subject to adjustment in such event.
3. Total price reflected is valid for 10 days from date of this proposal.
4. Specialty Doors shall not be liable for any delay in manufacture, delivery or installation due to fires, strikes, delays in transportation, accidents, inability to procure supplies or materials or other contingencies beyond the control of Specialty Doors or his suppliers.
5. Total price reflected does not include any initial service call (if applicable).
6. Customer shall be responsible for any power source necessary for operation of doors, which source must be within 5' of installation.

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**BOARD REPORT**

**2/25/14**

**14.3d**

**14.3d Approval of Notice of Completion for Athletic Field Project**

Now that the DSA Inspector of Record has issued the close-out documentation to DSA for the athletic field project, the District needs to file the associated Notice of Completion with Los Angeles County. This filing will begin the 30-day timeline for subcontractors to file a mechanic's lien or a stop notice if they have not received their payment in full.

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District approve the attached Notice of Completion for the athletic field project.

**Moved by:**

**Seconded by:**

**Vote:**

RECORDING REQUESTED BY  
CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION

AND WHEN RECORDED MAIL TO:

CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION

Business Services Department  
4034 Irving Place  
Culver City, CA 90232

---

**NOTICE OF COMPLETION**

**NOTICE IS HEREBY GIVEN**, pursuant to the provisions of Section 3093 of the Code of Civil Procedure of the State of California, that the CULVER CITY UNIFIED SCHOOL DISTRICT of Los Angeles County, as Owner of the property hereinafter described,

On or about the 27<sup>th</sup> day of February, 2013 duly entered into a

Contract with           BALFOUR BEATTY CONSTRUCTION

Of the City of            IRVINE

For the work of         CULVER SCHOOL MIDDLE & HIGH SCHOOL ATHLETIC FIELD MODERNIZATION

At the                     CULVER CITY HIGH SCHOOL

Located at               4401 ELENDA STREET, CULVER CITY, CA 90230

The Work contemplated in the contract has been completed on the 22<sup>ND</sup> DAY OF NOVEMBER, 2013, and accepted by the CULVER CITY UNIFIED SCHOOL DISTRICT on the 22<sup>ND</sup> DAY OF NOVEMBER, 2013.

I certify under penalty of perjury that the foregoing is true and correct.

CULVER CITY UNIFIED SCHOOL DISTRICT

\_\_\_\_\_  
MIKE REYNOLDS  
Assistant Superintendent, Business Services

\_\_\_\_\_  
Date

LOS ANGELES, CALIFORNIA

**BOARD REPORT**

**2/25/14  
14.3e**

**14.3e Approval of Notice of Completion for Site Maintenance Project**

Now that the DSA Inspector of Record has also issued the close-out documentation to DSA for the District's site maintenance project, we need to file the associated Notice of Completion with Los Angeles County as well.

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District approve the attached Notice of Completion for the site maintenance project.

**Moved by:**

**Seconded by:**

**Vote:**

RECORDING REQUESTED BY  
CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION

AND WHEN RECORDED MAIL TO:

CULVER CITY UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION

Business Services Department  
4034 Irving Place  
Culver City, CA 90232

---

**NOTICE OF COMPLETION**

**NOTICE IS HEREBY GIVEN**, pursuant to the provisions of Section 3093 of the Code of Civil Procedure of the State of California, that the CULVER CITY UNIFIED SCHOOL DISTRICT of Los Angeles County, as Owner of the property hereinafter described,

On or about the 26<sup>TH</sup> day of July, 2013 duly entered into a

Contract with BALFOUR BEATTY COMPANY

Of the City of IRVINE

For the work of CULVER CITY USD PROJECTS AT VARIOUS SITES

At the CULVER CITY UNIFIED SCHOOL DISTRICT

Located at 4034 ELENDA STREET, CULVER CITY, CA 90230

The Work contemplated in the contract has been completed on the 31<sup>ST</sup> DAY OF DECEMBER, 2013, and accepted by the CULVER CITY UNIFIED SCHOOL DISTRICT on the 31<sup>ST</sup> DAY OF DECEMBER, 2013.

I certify under penalty of perjury that the foregoing is true and correct.

CULVER CITY UNIFIED SCHOOL DISTRICT

\_\_\_\_\_  
MIKE REYNOLDS  
Assistant Superintendent, Business Services

\_\_\_\_\_  
Date

LOS ANGELES, CALIFORNIA

**BOARD REPORT**

**2/25/14  
14.3f**

**14.3f Ratification of Agreement with Inland Building Construction Companies to Install New Baseball Scoreboard**

In order to proceed with arrangements for installing the new baseball scoreboard at the athletic field complex, ratification is required of the agreement between Culver City Unified School District and Inland Building Construction Companies, at a cost not to exceed \$16,380.

**RECOMMENDED MOTION:** That the Board of Education for Culver City Unified School District ratify the attached agreement with Inland Building Construction Companies.

**Moved by:**

**Seconded by:**

**Vote:**

# INLAND

**BUILDING CONSTRUCTION COMPANIES, INC.**

General Building • Tenant Improvements • Construction Specialties

Job: Culver City High School - Baseball Scoreboard

Estimator: Jeremy Knight Date: 1/31/2014

	Yes	No		Yes	No		Yes	No
Plans & Specs.		X	FOB Jobsite	X		Bond Included		X
Furnish & Install	X		Minority Status	None		Bond Rate	1.5%	
Tax Included	X		Prevailing Wage	X		Union	X	
Addenda: <u>None</u>								

## BASE BID:

SECTION #	DESCRIPTION	AMOUNT
None	Baseball Scoreboard	\$ 14,880
	Demolition of Existing Scoreboard	\$ 1,500

**ALTERNATES:**

<b>ALT#1</b>		
<b>ALT#2</b>		

**EXCLUSIONS:**

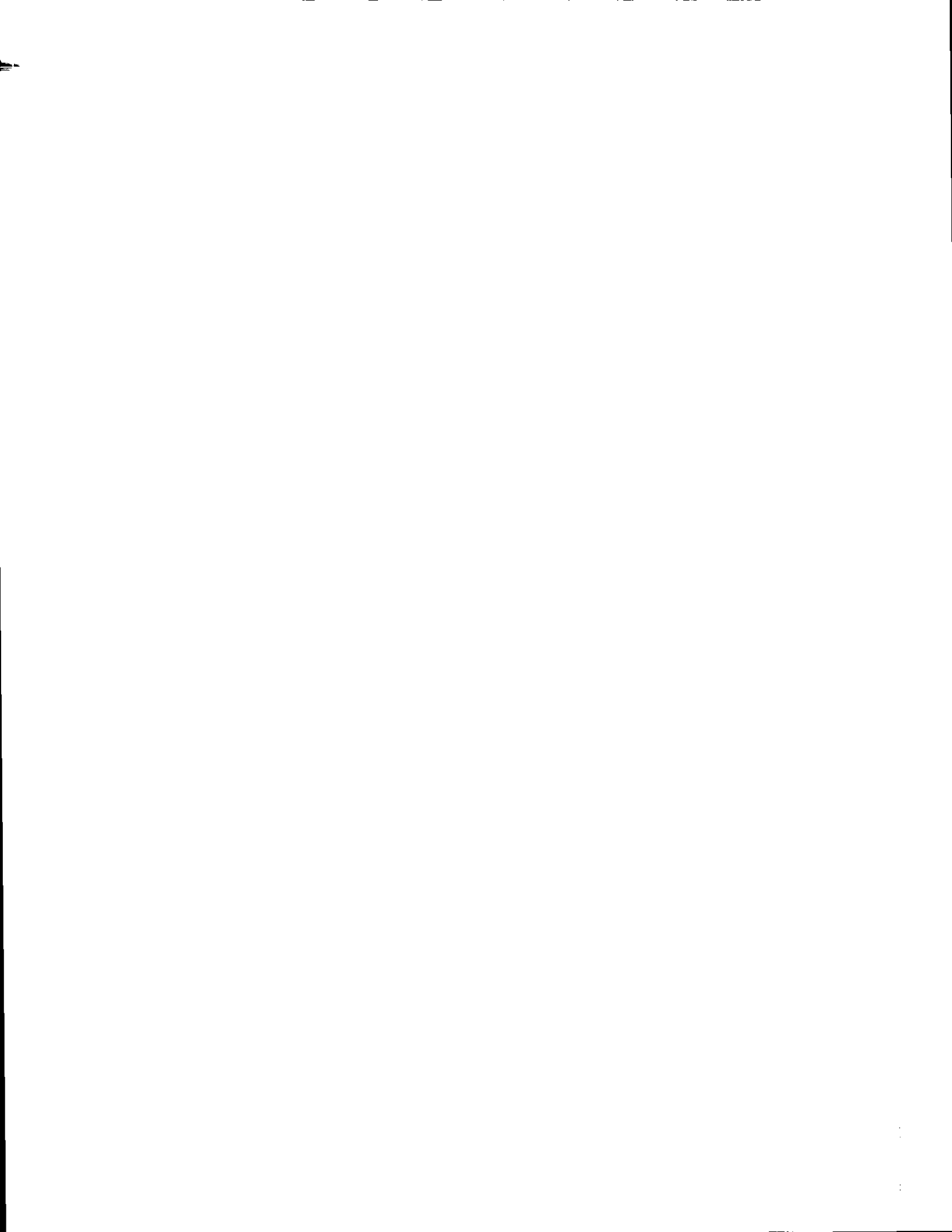
Furnishing of Scoreboard
New Electrical Feed

**CLARIFICATIONS:**

Install Complete Owner Provided
Daktronics BA-2125 (PC# 04-111719)

323 S. Sierra Way  
 San Bernardino, CA 92408  
 (909)884-6276 (909)889-6936 Fax  
 License# 405281





## BOARD REPORT

### 14.4a Resolution #10/2013-2014, Catastrophic Leave for Certificated Employee

Culver City Unified School District Catastrophic Leave procedures allow, by resolution of the governing board, a certificated employee who is suffering from a catastrophic illness or injury and meets the Catastrophic Leave requirements to request that the District establish a bank of donated sick leave days for them. Kari Fretham, Language Arts Teacher at Culver City Middle School has requested such a leave.

RECOMMENDED MOTION: It is recommended that the Board approve Resolution #10/2013-2014 for a Catastrophic Leave for a Certificated Employee as presented.

Moved:

Seconded by:

Vote: